



TALBOT FAMILY NETWORK

Board Meeting

Tuesday, November 19, 2024 · 2:30pm · Meeting is open to the public*

HYBRID: In-Person at Talbot County Education Center + Zoom

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

- Welcome
 - Minutes - October 2024 Meeting
- FY24 Year End Fiscal Report
- Talbot County Continuity of Operations Plan
- For All Seasons: ACES Liaison
- Executive Director Update
 - GOC Fiscal Mapping
 - ENOUGH Update
 - FY25 CPA Update
 - Community Reinvestment and Repair Fund
- Follow Up October 2024 Retreat
- Adjourn

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

*Posted to webpage 10/17/24.
Revised and posted to webpage 11/4/24.
Revised and posted to webpage 11/7/24.
Revised and posted to webpage 11/15/24.*

TALBOT FAMILY NETWORK
BOARD MEETING - MINUTES

Tuesday, November 19, 2024 – at Talbot County Education Center and on Zoom

Name	In Person	Virtual	Name	In Person	Virtual
Victoria Billings		1	Matt Sevon	1	
Chuck Callahan			Anthony Smith		
Katie Dilley		1	Martha Sparks		
Katie Fox	1		Clay Stamp		
William Johnson			Linda Webb		1
Fahmi Fahmi			Lauren Weber		1
Samantha Martinez			Jennifer Villacorte		
Berenice Orellana			Kaitlin Foster-Clark		1
Sharon Pepukayi	1		Nancy Andrew	1	

Guests: *no guests or members of the public attended.*

The meeting began at 2:33pm when a quorum was present.

Meeting Minutes

Minutes of the 10/15/24 meeting were approved as submitted. Motion by Lauren Weber; second by Sharon Pepukayi. All in favor; none opposed; Linda Webb and Matt Sevon abstained because they were not present for the meeting.

For All Seasons: ACEs Liaison

Lauren Weber shared that the agency’s latest Victims of Crime Act (VOCA) award from the Governor’s Office for Crime Prevention and Policy (GOCPP) is funding a new Adverse Childhood Experiences (ACEs) Liaison for the 5 Mid Shore counties. GOCPP requires that the Liaison work with Departments of Social Services and Child Advocacy Centers. Beyond that, there is local authority for implementation. FAS’s initial plan includes providing train the trainer opportunity with participants required to deliver at least 3 trainings per year.

FY24 Year End Fiscal Report

Presented by Kaitlin Foster-Clark. See below. One account was overspent in FY24 (Local Care Team by \$18.46). The overage will be covered by earned interest. The Governor’s Office for Children will not be completing annual reconciliations for FY23 and FY24. They have accepted TFN’s Year-End Expenditure Reports for both years. The related invoices have been approved and unused funds will be returned to the State. The balance on the Earned Reinvestment Dollars stands at \$105,624.

UPDATE: ENOUGH ACT FY25

TFN submitted its Notice of Funding Available response prior to the 11/1/24 deadline. The Governor’s Office for Children (GOC) forecasts that they will respond before the end of the calendar year. Meanwhile, Nancy has met with the Kent and Queen Anne’s County LMBs to discuss the regional circuit rider project.

UPDATE: FY25 Community Partnership Agreement

FY25 vendor contracting is mostly completed and Q1 vendor reporting is done.

Talbot County Continuity of Operations Plan (COOP)

Nancy reviewed the order of succession chart for TFN staff, contract and volunteer roles. As suggested, Nancy will get input from the County Manager’s Office on the successor for the LMB Executive Director role and TFN’s COOP overall.

Board Retreat Follow Up

Community Reinvestment and Repair Fund

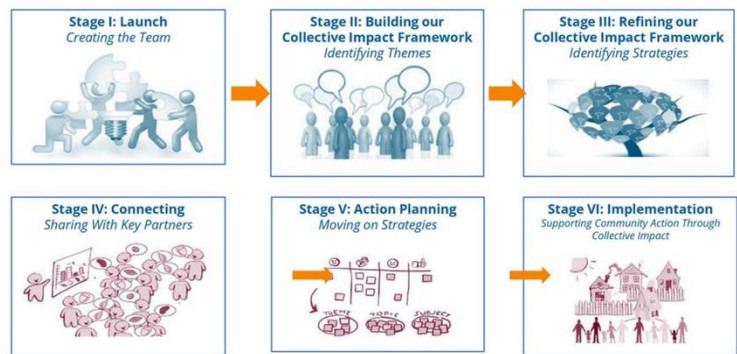
Nancy reported on meeting with the County Manager’s Office and with Martha Sparks from Finance to consider what role TFN might have as the Local Management Board in administering [these funds](#) for Talbot County. For 2024, Talbot has received \$506,000. Of that, \$341,300 is from the one-time conversion fees. Nancy is meeting with other area LMBs who are administering these funds for their jurisdictions to learn from them.

Collective Impact Project

Using this model to envision the progression of a collective impact project, the Board discussed stakeholder groups with which TFN may need to strengthen its relationships including:

- Faith partners
- Healthcare / doctor’s offices
- Law enforcement
- Judiciary
- Business community
- Private schools
- Childcare centers and provider

A TYPICAL COLLECTIVE IMPACT JOURNEY



16

Aligning Statewide Initiatives

The Board discussed the benefits in aligning current statewide initiatives including the ENOUGH Act, Blueprint and the Consortium on Coordinated Community Supports. Mid Shore Behavioral Health, as the pilot hub for Dorchester, Kent, Queen Anne’s and Talbot Counties is hosting a breakfast meeting on 12/22/24 about this. Nancy will forward the invitation to TFN Board members.

GOC FISCAL MAPPING PROJECT

GOC is partnering with The Children’s Funding Project to create a state-level cradle to career fiscal map and 24 local jurisdiction maps. They are looking for LMBs to take an active role in this data collection project with initial data due to the General Assembly in July 2025. Nancy noted that this a great resource opportunity for the county and we don’t want our local mapping to be hindered by our limited organizational capacity. Contractual dollars in TFN’s ENOUGH NOFA response may assist with this work. Nancy is attending a project kick off meeting this week so more information to come.

The meeting was adjourned at 3:35pm.

Submitted by: Nancy Andrew

Talbot Family Network		FINANCIAL SUMMARY	
As of 06.30.24		UNAUDITED	FY 2024 - Q4
REVENUES	Final Budget		YTD
Community Partnership Agreement (GOC)			
Board Administration	122,267.00		122,267.00
Community Support & Partnership	473,536.00		473,536.00
Talbot County Appropriation	2,500.00		2,500.00
Sub-total CPA	<u>598,303.00</u>		<u>598,303.00</u>
Safe Summer Program - Mentoring	25,000.00		25,000.00
Contributions	-		-
Interest Income	-		-
Less: Unspent Funds Subject to State Recovery	-		(7,551.52)
TOTAL RECEIPTS	<u><u>623,303.00</u></u>		<u><u>615,751.48</u></u>
EXPENDITURES	Final Budget		YTD
Community Partnership Agreement (GOC)			
Board Administration:			
Administrative	122,267.00		119,609.61
	-		-
Sub-total Administration	<u>122,267.00</u>		<u>119,609.61</u>
Community Support:			
Administrative	56,456.00		56,284.76
	-		-
Sub-total Administration	<u>56,456.00</u>		<u>56,284.76</u>
Community Partnership Programs:			
Reengagement Coordinator	49,160.00		49,160.00
Career Pathways	49,750.00		49,750.00
Healthy Habits	39,843.00		39,843.00
Healthy Families	107,500.00		102,964.54
Conversations on Race	77,835.00		77,647.57
Afterschool Programming	27,242.00		27,242.00
Local Care Team (LCT)	68,250.00		68,268.46
	-		-
Sub-total Community Partnership Programs	<u>419,580.00</u>		<u>414,875.57</u>
Safe Summer Program - Mentoring	25,000.00		25,000.00
TOTAL EXPENDITURES	<u><u>623,303.00</u></u>		<u><u>615,769.94</u></u>
REVENUES LESS EXPENDITURES	-		(18.46)
Reinvestment Funds Available			105,624.21
Deferred Revenues			
FY 2023 Funds Not Spent	\$ 836.36		
FY 2024 Funds Not Spent	7,551.52		
	<u><u>\$ 8,387.88</u></u>		