



**TALBOT FAMILY NETWORK
Board of Directors Meeting**

Tuesday, April 16, 2024 · 2:30-4:00pm · Meeting is open to the public*

In Person: Talbot County Education Center (12 Magnolia Street, Easton)

(To attend virtually: [meeting link](#))

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Call to Order	Linda Webb
Welcome and Introductions	Linda Webb
Approval of March Board Meeting Minutes	Linda Webb
Bylaws Amendment – Introduction	Nancy Andrew
Board Nominations	Nancy Andrew
Executive Director Report <ul style="list-style-type: none">• Unspent FY24 CPA Dollars• Earned Reinvestment Dollars	Nancy Andrew
FY24 Data Review – Update TCPS Chronic Absenteeism Data	Sharon Pepukayi
FY25-27 Community Plan <ul style="list-style-type: none">• FY25 Community Partnership Agreement NOFA• Enough Act (Maryland HB694 / SB482 (\$15 million to “end [generational] concentrated poverty”) – neighborhood focus	Nancy Andrew
Adjourn Meeting	Linda Webb
Next meeting -	Tuesday, May 21, 2024 at 2:30pm (3rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. (7 of 13 members)

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

*Posted to webpage 3/20/24.
Revised and posted to webpage 4/5/24.
Revised and posted to webpage 4/9/24.*

TALBOT FAMILY NETWORK

Board of Director Meeting Minutes

Tuesday, April 16, 2024 – Talbot County Education Center + Zoom

ATTENDING – (in-person) Sharon Pepukayi, Samantha Martinez, Linda Webb, Clay Stamp and Nancy Andrew, and (virtually) Victoria Billings, Taneesha DeShields, Anthony Smith, Clay Stamp, Lauren Weber and Jennifer Villacorte

Absent: Chuck Callahan, Katie Dilley, Maria Maguire, Martha Sparks

Guest: *No members of the public attended.*

The meeting was called to order at 2:30pm.

Minutes from the March 2024 meeting were approved as submitted. Motion by Anthony Smith; second by Taneesha DeShields. All in favor; none opposed; no abstentions.

FY24 Community Partnership Agreement (CPA)

- **Budget Modification** – It was moved and approved to transfer \$2,000 from Board Administration to Afterschool Programming. Motion by Taneesha DeShields; second by Anthony Smith. All in favor; none opposed; no abstentions.

FY24 Data Review

Follow up on areas of interest from October 2024:

- **INDICATOR: Chronic Absenteeism:** Sharon Pepukayi gave a brief update on Talbot County Public School's monitoring of school attendance data. Through Student Services, they are reviewing the disaggregated data in January and in June in addition to monitoring within each school. Sharon will report back with year end numbers when available.
- **Autism – gaps in services:** Mid Shore Behavioral Health has convened a regional work group that is meeting every other month. TFN is participating in this effort. Nancy Andrew noted that during annual vendor site visits, several programs have requested technical assistance in this area.

FY25 CPA

- **Equity Grants** – Following discussion at the March meeting, Nancy Andrew brought back a proposal for updating the equity grant scoring rubric. Upon further discussion, it was moved and approved to award 5-15 bonus points for projects involving intra-agency collaboration with at least 1 partner agency. Motion by Clay Stamp; second by Victoria Billings. All in favor; none opposed; no abstentions.
- **Notice of Funding Available** – TFNs FY25 submission has been accepted as submitted based on the initial review. Total budget \$595,803 (flat funding from FY24) for these programs:
 - **Request for Proposals forthcoming:**
 - Afterschool programming
 - Early intervention and prevention home visitation programming
 - Collective Impact initiative
 - Racial equity grants (6)
 - **Request for Letters of Interest forthcoming**
 - Participatory approach project

EXECUTIVE DIRECTOR’S REPORT

- **Local Care Team Funds FY25** – Nancy shared that the Maryland Association of LMBs has expressed concern that Local Care Team (LCT) funding is in jeopardy. This funding comes via budget allocations from the departments of the Maryland’s Children’s Cabinet (MCC). If those departments do not set aside funding, counties will be left to fund the statute requirements for having an LCT on their own.

EARNED REINVESTMENT DOLLARS

Following up from the March meeting, Nancy Andrew gave an update on the \$102,125 balance (based on Talbot County’s FY22 audit) of earned reinvestment dollars in the county’s accounts after reviewing past meeting minutes and talking with Katie Sevon, former TFN Director. The transfer of funds from the Governor’s Office of Children was accompanied by a letter dated 8/15/17 that stated: *“this non-lapsing, non-reverting award supersedes any prior incentive and/or earned reinvestment award(s)… Effective July 1, 2017, no new earned reinvestment funds will be awarded to the Board and it is not necessary for the Board to obtain the Office’s approval prior to the expenditure of these funds or funds previously awarded as earned reinvestment in FY 2016 or a prior year.”* Nancy and Clay Stamp will meet to discuss how a process should be established for the use of these funds.

BYLAWS AMENDMENTS

Revised amendments to the bylaws were introduced which will be eligible for a vote at the May 2024 meeting.

TALBOT COUNTY LOCAL MANAGEMENT BOARD TALBOT FAMILY NETWORK BYLAWS

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ARTICLE V Officers

Section 1. The presiding officers of the Talbot Family Network Board shall consist of a President, Vice-President, and Treasurer. The officers shall be elected at the annual meeting. The Treasurer will be the Talbot County Manager or County Finance Director or a designee to represent them if they are unable to attend. The designee shall remain informed of Talbot Family Network business.

Section 2. The President shall preside at all meetings of the Talbot Family Network Board, appoint committee members and chairs with confirmation by the Board, and assume all duties incident to the office of a president of a non-profit entity, and such other duties as may from time to time be assigned by the Talbot Family Network Board.

Section 3. The Vice-President shall serve in the absence of the President.

Section 4. The Treasurer shall serve as chairperson of the Finance Committee and shall have the responsibility for oversight of all funds, securities, evidences of indebtedness and other personal property of the Talbot Family Network. ~~It is recommended that the County Manager and/or their designee be appointed to the Office of Treasurer. [The Treasurer’s designee may represent them if they are unable to attend. The designee shall remain informed of Talbot Family Network business.~~

Commented [T2]: Add language from above – “or a designee to represent them if they are unable to attend. The designee shall remain informed of Talbot Family Network business.”

Commented [T3]: Remove Treasurer designation here as that is covered in Section 1 above.

BOARD NOMINATIONS

Bylaws allow up to 15 directors. There are currently 13. Several candidates were suggested. Nancy will take these names to the Nominations Committee for consideration.

The meeting was adjourned 3:15pm.

Submitted by: Nancy Andrew

Approved 6/18/24. Posted to webpage 6/19/24. - 2