



**TALBOT FAMILY NETWORK
Board of Directors Meeting**

Tuesday, March 19, 2024 · 2:30-4:00pm · Meeting is open to the public*

In Person: Talbot County Education Center (12 Magnolia Street, Easton)

(To attend virtually: [meeting link](#))

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Call to Order	Linda Webb
Welcome and Introductions	Linda Webb
Approval of February Board Meeting Minutes	Linda Webb
Bylaws Amendment – Update	Nancy Andrew
Board Nominations	Nancy Andrew
Executive Director Report	Nancy Andrew
Earned Reinvestment Dollars	Nancy Andrew
FY25 Community Partnership Agreement NOFA	Nancy Andrew
Enough Act (Maryland HB694 / SB482 (\$15 million to “end [generational] concentrated poverty”)	Nancy Andrew
Adjourn Meeting	Linda Webb
Next meeting -	Tuesday, April 16, 2024 at 2:30pm (3rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. (7 of 13 members)

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

*Posted to webpage 2/20/24.
Updated and posted to webpage 3/2/24.
Updated and posted to webpage 3/13/24.
Updated and posted to webpage 3/15/24.*

TALBOT FAMILY NETWORK

Board of Director Meeting Minutes

Tuesday, March 19, 2024 – Talbot County Education Center + Zoom

ATTENDING – (in-person) Victoria Billings, Sharon Pepukayi, Samantha Martinez, Linda Webb and Nancy Andrew, and (virtually) Katie Dilley, Taneesha DeShields, Anthony Smith, Clay Stamp, Lauren Weber and Jennifer Villacorte

Absent: Chuck Callahan, Berenice Orellana, Maria Maguire, Martha Sparks

Guest: William Smith, Department of Juvenile Services. *No other members of the public attended.*

The meeting was called to order at 2:33pm.

Minutes from the February 2024 meeting were approved as submitted. Motion by Anthony Smith; second by Lauren Weber. All in favor; none opposed; no abstentions.

BYLAWS AMENDMENTS

Revised amendments to the bylaws were discussed. The main intent is to retain involvement on the Board by the County Manager and County Finance Director while allowing the Assistant Finance Director to serve as a designee in the County Finance Director's absence. Nancy will bring revised amendments to the April Board meeting for review. It was noted that the edits should be clear about voting rights as this impacts quorum requirements and ultimately how many seats are filled on the TFN Board.

BOARD NOMINATIONS

Bylaws allow up to 15 directors. There are currently 13. A list of prior candidate recommendations was shared. These sectors were identified as areas for representation: housing/homelessness, childcare, faith community, higher education/community college, seniors. Youth participation was also suggested.

EXECUTIVE DIRECTOR'S REPORT

- **FY24 Performance Evaluation for Executive Director** – Nancy will meet with County Manager Clay Stamp on 4/4/24 for the review. Linda Webb provided a letter to the County Manager with input from the Board of Directors.

FY24 Community Partnership Agreement (CPA)

- **Vendor responses on the possible unexpended funds for FY24** – These current vendors submitted requests for use of funds: BAAM (afterschool programming, Chesapeake Multicultural Resource Center (Healthy Habits – afterschool programming), Neighborhood Service Center (Career Pathways), and Mid Shore Behavioral Health (Equity Grant). Requests will be reviewed based on status of funding reported with the quarter 3 fiscal reports.

FY25 CPA

- **Notice of Funding Available** - The Executive/Finance Committee approved the draft budget approved with the condition that the final budget may be adjusted before the FY25 CPA is signed. Total budget \$595,803 (flat funding from FY24) including these programs:
 - Afterschool programming

- Early intervention and prevention home visitation programming
- Collective Impact initiative
- Participatory approach project
- Racial equity grants (6)
- **Equity Grants** – Following discussion about multi-year grant awards through this program, it was agreed that Nancy will bring back a revised grant review rubric that encourages a balance of new and ongoing projects.

DATA REVIEW FY25

For FY25, TFN will consider how a LGBTQIA+ lens can be added into the annual data review.

EARNED REINVESTMENT DOLLARS

Nancy reported that there is a \$102,125 balance of earned reinvestment dollars in the county's accounts based on Talbot County's FY22 audit. The transfer of funds from the Governor's Office of Children was accompanied by a letter dated 8/15/17 that stated: *"this non-lapsing, non-reverting award supersedes any prior incentive and/or earned reinvestment award(s)... Effective July 1, 2017, no new earned reinvestment funds will be awarded to the Board and it is not necessary for the Board to obtain the Office's approval prior to the expenditure of these funds or funds previously awarded as earned reinvestment in FY 2016 or a prior year."* Nancy will gather further information about these dollars and report back to the Board.

The meeting was adjourned 3:27pm.

Submitted by: Nancy Andrew