



**TALBOT FAMILY NETWORK
Board of Directors Meeting**

Tuesday, February 20, 2024 · 2:30-4:00pm · Meeting is open to the public*

In Person: Talbot County Education Center (12 Magnolia Street, Easton)

(To attend virtually: [meeting link](#))

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Call to Order	Linda Webb
Welcome and Introductions	Linda Webb
Approval of January Board Meeting Minutes	Linda Webb
Executive Director Update	Nancy Andrew
Enough Act (Maryland HB694 / SB482 (\$15 million to “end [generational] concentrated poverty”)	Nancy Andrew
Community Plan FY25 – FY27 FY25 Community Partnership Agreement	Nancy Andrew
Board Nominations FY25	Nancy Andrew
Bylaws Amendment – Update	Nancy Andrew
Adjourn Meeting	Linda Webb
Next meeting -	Tuesday, March 19, 2024 at 2:30pm (3rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. (7 of 13 members)

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

*Posted to webpage 1/19/24.
Revised 2/1/24 and posted to webpage.
Revised 2/8/24 and posted to webpage.*

TALBOT FAMILY NETWORK

Board of Director Meeting Minutes

Tuesday, February 20, 2024 – Talbot County Education Center + Zoom

ATTENDING – (in-person) Victoria Billings, Sharon Pepukayi, Samantha Martinez and Nancy Andrew, and (virtually) Katie Dilley, Taneesha DeShields, Anthony Smith Linda Webb, Clay Stamp, Martha Sparks, and Jennifer Villacorte

Absent: Chuck Callahan, Berenice Orellana, Maria Maguire, and Lynn Mielke

Guest: William Smith, Department of Juvenile Services. *No other members of the public attended.*

The meeting was called to order at 2:33pm.

Minutes from the January 2024 meeting were approved as submitted.

Executive Director's Report - Highlights

- **Community Data Meeting** – Rescheduled for Monday, April 8 at 10:30am at Talbot County Free Library
- **Lunch and Learn Presentation** - TFN is hosting a presentation by the Department of Service and Civic Innovation. This is open to the community. All are invited. Wednesday, February 21, 2024 at 12noon at Talbot County Free Library, Easton
- **FY24 Performance Evaluation for Executive Director** – Since the TFN Executive Director is a direct report to the County Manager, Clay Stamp will perform the review for Nancy. The Board is invited to send him a letter with their input. This will be discussed at the 2/26/24 Executive Committee meeting.

FY24 Community Partnership Agreement (CPA)

- **Mid Shore Behavioral Health – contract amendment**
MSBH's FY24 equity grant funds a local conference – Beyond Inclusion – for 150 participants. The event facility has capacity for 200 and the event quickly waitlisted. Motion by Victoria Billings to allocate an additional \$1,900 to MSBH (50 participants x \$38/pp) in order to increase conference capacity. Second by Anthony Smith. All in favor; none opposed; Katie Dilley abstained.
- **Reallocation of Funds – budget modification**
\$4,800 remains to be reallocated from The Primary Project for FY24. The following change was recommended: \$3,950 for travel costs to host in-person 2-day REI Phase 1 training; \$350 additional funds for food for 2-day REI Phase 1 training; \$500 for fee to show documentary film Join or Die. Motion by Taneesha DeShields; second by Katie Dilley. All in favor; none opposed; no abstentions.

FY25-27 Community Plan

The proposed Community Plan for FY25 – FY27 was approved as drafted. Motion by Anthony Smith; second by Sharon Pepukayi. All in favor; none opposed; no abstentions.

Vendor Requirements

There was discussion about vendor contract requirements to align with the community plan. Primary components of the plan are:

- Interagency Council
- TIROE Implementation (Trauma Informed, Resiliency Oriented, Equitable)

- Racial Equity Coalition
- Collective Impact: Upward Mobility Coalition
 - Engaging clients, including youth, as valued partners in this movement

It was moved and approved to adopt within the upcoming Request for Proposals (RFP) and subsequent contracting these program elements and the understanding that TFN-funded vendors must be key partners in these strategies. Motion by Samantha Martinez; second by Victoria Billings. All in favor; none opposed; no absentions.

Vendors have been notified through multiple communications that all funded programs for FY25 will need to respond to new RFPs for the programs/strategies that are included in the updated community plan. There will be applicant meetings for each RFP to review requirements and allow interested applicant's the opportunity to ask questions.

Bylaws Amendments

This topic was deferred to the March 2024 meeting.

The meeting was adjourned 3:32pm.

Submitted by: Nancy Andrew