



## TALBOT FAMILY NETWORK

### Board of Directors Meeting + Retreat

~~Tuesday, January 16, 2024 - 2:30-4:00pm~~ · Meeting is open to the public\*

**Rescheduled due to inclement weather – Friday, January 19 at 4pm**

~~In Person: Talbot County Education Center (12 Magnolia Street, Easton)~~

Virtual: [meeting link](#)

## Agenda

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Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

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Call to Order	Samantha Martinez
Welcome and Introductions	Samantha Martinez
Approval of November Board Meeting Minutes	Samantha Martinez
Election of Board Chair	Samantha Martinez
Executive Director Report	Nancy Andrew
Community Plan Draft FY25 Community Partnership Agreement	Nancy Andrew
Bylaws Amendment – Update	Nancy Andrew
Adjourn Meeting	Samantha Martinez

**Next meeting - Tuesday, February 20, 2024 at 2:30pm**  
(3rd Tuesday of the month; generally, no meetings in July, August, December)

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*Quorum is 51% of the total board membership inclusive of at least one presiding officer. (7 of 13 members)*

\* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

*Posted to webpage 11/21/23.  
Updated and posted to webpage 12/20/23.  
Updated and posted to webpage 1/11/24.  
Updated and posted to webpage 1/18/24/*

**TALBOT FAMILY NETWORK**

Board of Director Meeting Minutes

Friday, January 19, 2024 – Zoom (due to inclement weather)

**ATTENDING** – Victoria Billings, Katie Dilley, Taneesha DeShields, Samantha Martinez, Lauren Weber, Sharon Pepukayi, Linda Webb, Clay Stamp, Lynn Mielke and Nancy Andrew.

**Absent:** Chuck Callahan, Anthony Smith, Berenice Orellana, Maria Maguire, Martha Sparks, and Jennifer Villacorte. *No members of the public attended.*

The meeting was called to order at 4:04pm.

New members were welcomed. Taneesha DeSheilds, Case Management Program Supervisor, Caroline and Talbot Counties, is the new Ex Officio Board member from the Department of Juvenile Services (DJS). Talbot County Council Member Lynn Mielke is joining as the alternate council liaison for the remainder of the 2022-2026 term.

Minutes from the November 2023 meeting were approved with this edit: The meeting was called to order at 2:05pm (not 2:05am). Motion to approve by Victoria Billings; second by Katie Dilley. All in favor; none opposed; Linda Webb abstained because she was not present for the meeting.

**Board Chair**

William Johnson, who was serving as FY24 Board chair, has taken a new job within DJS and will no longer serve on this Board of Directors. A motion was made by Lauren Webb to approve Linda Webb as chair for the remainder of FY24. Second by Sharon Pepukai. All in favor; none opposed; no abstentions. This maintains the LMBs practice of alternating the chair and vice chair roles between public and private Board members.

**Executive Director’s Report - Highlights**

- **Community Data Meeting** - TFN is hosting a meeting with community partners and county agencies to discuss the sharing and communication of community and population-level data for Talbot. Monday, February 12, 2024 at 10:30am at the Talbot County Free Library Easton
- **Lunch and Learn Presentation** - TFN is hosting a presentation by the Department of Service and Civic Innovation. This is open to the community. Outreach will be targeted to those entities who may be possible host sites and organizations who may have clients/employees to refer. Wednesday, February 21, 2024 at 12noon at Talbot County Free Library, Easton
- **FY24 Performance Evaluation for Executive Director** – Martha Sparks is getting feedback from Administration Services and the County Manager on this process.

**FY25-27 Community Plan**

A draft of the written plan was distributed in advance of the meeting. Nancy reviewed the two pillars.

PRIORITY 1	HOW DO WE ACCOMPLISH THIS?
BUILD A STRONGER NETWORK Support a Trauma-Informed Resiliency-Oriented Equitable (TIROE) Community	Enhance interagency collaboration
	Expand resource sharing and navigation
	Invest in programming that strengthens families and community

PRIORITY 2	HOW DO WE ACCOMPLISH THIS?
<b>BUILD A HEALTHIER SYSTEM</b> Foster upward mobility from poverty through systems changes focused on creating equitable outcomes	Implement the <a href="#">collective impact 3.0</a> framework
	Focus on systems change
	Enhance the conditions that empower people to move out of poverty (see the <a href="#">dimensions of mobility</a> )

The State has released the FY25 Notice of Funding Available (NOFA). Responses are due 3/22/24. Allocated funds are flat from FY24.

Vote on FY25 Programs/Strategies:

- Afterschool Programming (budget estimate: \$70,000)  
Motion by Lauren Webb. Second by Samantha Martinez. All in favor; none opposed; Lynne Mielke abstained due to a lack of familiarity with LMB programming.
- Home Visitation Program (budget estimate: \$107,500)  
Motion by Clay Stamp. Second by Sharon Pepukayi. All in favor; none opposed; Lynne Mielke abstained.
- Conversations on Race (budget estimate: \$67,133)  
Motion by Victoria Billings. Second by Taneesha DeShields. All in favor; none opposed; Lynne Mielke abstained.
- Participatory Action Research Project (budget estimate: \$50,000)  
Motion by Taneesha DeShields. Second by Lauren Weber. All in favor; none opposed; Lynne Mielke abstained.
- Board Administration (budget estimate: \$126,842)  
Motion by Katie Dilley. Second by Victoria Billings. All in favor; none opposed; Lynne Mielke abstained.
- Community (budget estimate: \$106,098)  
Motion by Samantha Martinez. Second by Taneesha DeShields. All in favor; none opposed; Lynne Mielke abstained.
- Local Care Team (budget estimate: \$68,250)  
Motion by Sharon Pepukayi. Seconded by Lauren Weber. All in favor; none opposed; Lynne Mielke abstained.

The Board voted to authorize the Finance/Executive Committees to review and approve the final FY25 so that it can be submitted to the County Finance Office by their 2/19/24 due date.

Bylaws Amendments

An update on the bylaws amendments from the November Board meeting was deferred to February when Martha Sparks can be presented since the edits originated through her request.

The meeting was adjourned 4:33pm.

Submitted by: Nancy Andrew