



TALBOT FAMILY NETWORK
Board of Directors Meeting + Retreat
Tuesday, November 21, 2023 · 2:30-4:00pm · Meeting is open to the public*
In Person: Talbot County Education Center (12 Magnolia Street, Easton)
(Virtual option is available: [meeting link](#))

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Call to Order	William Johnson
Approval of October Board Meeting Minutes	William Johnson
Bylaw Amendments (introduced at October meeting)	Nancy Andrew
FY25 Community Partnership Agreement Planning	Nancy Andrew
Executive Director Report	Nancy Andrew
MCCS – Hub Request for Proposals – Update	Nancy Andrew
Adjourn Meeting	William Johnson

Next meeting - Tuesday, January 16, 2024 at 2:30pm
(3rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. (7 of 13 members)

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

*Posted to webpage 10/18/23.
Revised and posted to webpage 11/2/23.*

TALBOT FAMILY NETWORK

Board of Director Meeting Minutes

Tuesday, October 17, 2023 - Talbot County Free Library, Easton and Zoom

ATTENDING - In person: William Johnson, Samantha Martinez, Sharon Pepukayi, Victoria Billings, Lauren Weber, Maria Maguire, Anthony Smith and Nancy Andrew. Virtual: None

Absent: Chuck Callahan, Linda Webb, Katie Dilley, Martha Sparks, Berenice Orellana and (left before the Board meeting commenced) Jennifer Villacorte.

No members of the public attended.

The meeting was called to order at 2:45pm.

Minutes from the September 2023 meeting were approved as presented. Motion to approve by Lauren Webber; second by Anthony Smith. All in favor; none opposed.

FY24 Community Partnership Agreement

Update from The Primary Project

Channel Marker notified TFN yesterday that the program staff person has moved to a new position in their organization. Until a new worker is hired, student assessments and services are on hold. TFN's funding enables Channel Marker to serve additional elementary schoolers in TCPS. Even if a new staff member is hired soon, the program may need time to build capacity for serving additional students. Nancy will meet with the Channel Marker rep to discuss. It was moved and approved that if Channel Marker is not able to start a Child Associate and begin assessments in the next 30-days that \$8,500 of the funds previously awarded for The Primary Project may be reallocated to fund an additional FY24 equity grant to Mid Shore Pro Bono / Shore Legal Access. Reuse of the \$9,500 balance to be determined later. Motion by Lauren Weber; second by Sharon Pepukayi. All in favor; none opposed.

Proposed By Law Amendments

The proposed bylaw changes (attached) were presented to provide 30-days notice. These will be eligible for a vote at the November 2023 meeting. The purpose of these changes: 1.) update the purpose section to align with the current mission that the Board previously approved and 2.) adjust the county administrative Board member /Board Treasurer to be the County Finance Director or Assistant Finance Director rather than the County Manager and the County Finance Director as requested by the County Finance Director.

The next regularly scheduled Board meeting is set for Tuesday, November 21, 2023 at 2:30pm at the Talbot County Education Center with a Zoom option.

The meeting was adjourned 2:55 PM.

Submitted by: Nancy Andrew

PROPOSED BYLAW CHANGES – Introduction TFN Board Meeting 10/17/2023

ARTICLE II

Purpose

The Mission of the Talbot Family Network is, through collaboration with public and private entities, to identify and develop support systems for a ~~safe, healthy and caring~~ healthy, safe, caring and equitable community for all Talbot County children and families.

ARTICLE IV

Board Members

Section 1. The membership of the Talbot Family Network Board shall not exceed fifteen (15) members.

Section 2. The Talbot Family Network Board shall consist of representatives of public service agencies and private citizens. The Talbot County Council may appoint one of their members or a designee to the Talbot Family Network Board. Representation from public sector agencies shall include, but not be limited to: Health Department, Board of Education, Department of Social Services, Department of Juvenile Services, the Core Service Agency, and ~~the County Manager/or~~ County Director of Finance or Assistant Finance Director. These public sector agency heads may appoint a designee to represent them if they are unable to attend. The designee shall remain informed of Talbot Family Network business.

ARTICLE V

Officers

Section 1. The presiding officers of the Talbot Family Network Board shall consist of a President, Vice-President, and Treasurer. The officers shall be elected at the annual meeting. The Treasurer will be the ~~Talbot County Manager or~~ County Finance Director or Assistant Finance Director.

Section 2. The President shall preside at all meetings of the Talbot Family Network Board, appoint committee members and chairs with confirmation by the Board, and assume all duties incident to the office of a president of a non-profit entity, and such other duties as may from time to time be assigned by the Talbot Family Network Board.

Section 3. The Vice-President shall serve in the absence of the President.

Section 4. The Treasurer shall serve as chairperson of the Finance Committee and shall have the responsibility for oversight of all funds, securities, evidences of indebtedness and other personal property of the Talbot Family Network. It is recommended that ~~the County Manager and/or their~~ the County Finance Director or Assistant Finance Director be appointed to the Office of Treasurer.