



TALBOT FAMILY NETWORK

Board of Directors Meeting

Tuesday, April 18, 2022 · 2:30pm · Meeting is open to the public*

IN PERSON: Talbot County Education Center | Virtually: [Zoom](#)

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Call to Order	Jazmine Paxon
Approval of March Board Meeting Minutes	Jazmine Paxon
Executive Director's Report	Nancy Andrew
FY24 Notice of Funding Available – Update	Nancy Andrew
Board Nominations – Update	Nancy Andrew
Adjourn Meeting	Jazmine Paxon
Next meeting -	May 16, 2023 at 2:30pm
	(3rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. (8 of 15 members)

Following the Board meeting

TFN will host a *resource mapping exercise* in-person from 3 - 4:30pm with community partners as part of the Local Management Board's community assessment process.

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

Posted online 3/21/23. Revised and posted online 4/10/23.

TALBOT FAMILY NETWORK

Board of Director Meeting Minutes

Tuesday, April 18, 2023 – Talbot County Education Center and Zoom

ATTENDING – In Person: Sharon Pepukayi, Linda Webb, Pam Chollet, Samantha Martinez, Jazmine Paxon, Nancy Andrew, Maria Maguire.

Absent: Chuck Callahan, Anthony Smith, William Johnson, Berenice Orellano, Martha Sparks, Estella Ramirez, Katie Dilley, Cindy Green

The meeting was called to order by Chair Jazmine Paxon at 2:40 PM. There was not a quorum present.

Approval of March 21, 2023 minutes was deferred.

Executive Director's Report

Final FY23 budget modifications are due on May 16, 2023 – before the next Board meeting. Without a quorum present, the Board was unable to vote on Nancy's request to allow her to move up to \$5,000.00 as needed with a vote for approval to be held at the May 18 Board meeting. Therefore, if a budget modification is needed, Nancy will call a special meeting of the Board for a vote. Sufficient advance notice will be provided to allow community members to join a special meeting if they wish to do so.

FY24 Notice of Funding Available – Update

TFN's NOFA response was submitted prior to the March 24, 2023 deadline. The state is reviewing applications through April 14, 2023 and will notify LMBs of any deficiencies by April 21, 2023, allowing one week to cure deficiencies.

Letters have been sent to all current vendors advising them of TFN's FY24 and FY25 program/budget plans and proposed funding levels. All programs are in a good position to spend this year's program funds. Copies of the letters were provided to the Board.

Board Nominations – Update

The Board should be prepared for FY24 nominations. Five members retire this year, and four individuals have been recommended by the Nominating Committee. Votes will be conducted during the June 2023 Board meeting. A fifth seat remains open and will be left vacant until next year to avoid adding that fifth position to those terms ending simultaneously.

The meeting adjourned at 2:45 PM.

Submitted by: Linda Webb

Approved 6/20/23. Posted online 6/22/23.

