



## TALBOT FAMILY NETWORK

### Board of Directors Meeting

Tuesday, November 15, 2022 · 2:30pm · Meeting is open to the public\*

IN PERSON: Talbot County Education Center | Virtually: [Zoom](#)

## Agenda

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**Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.**

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Call to Order	Jazmine Paxon
Approval of October Board Meeting Minutes	Jazmine Paxon
Director's Report	Nancy Andrew
PRESENTATION: Equity Audit	Mercedes Avila
Adjourn Meeting	Jazmine Paxon

**Next meeting - January 17, 2023 at 2:30pm**  
(3rd Tuesday of the month; generally, no meetings in July, August, December)

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*Quorum is 51% of the total board membership inclusive of at least one presiding officer. (8 of 15 members)*

\* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

10/21/2022

**TALBOT FAMILY NETWORK**  
**Board of Directors Meeting Minutes**

Tuesday, November 15, 2022 – Talbot County Education Center and Zoom

ATTENDING – In person: Marlene Thomas, Pam Chollet, Samantha Martinez, Jazmine Paxon, Linda Webb, Sharon Pepukayi, and Nancy Andrew. Virtual: Katie Dilley, Estela Ramirez, and Berenice Orellano. No members of the public attended.

ABSENT: Corey Pack, Maria Maguire, Anthony Smith, William Johnson, Cindy Green, and Martha Sparks.

Guest: Dr. Mercedes Avila

Chair Jazmine Paxon called the meeting to order at 2:37 PM.

Minutes from the October 18, 2022 meeting were approved as presented. Motion by Linda Webb; second by Pam Chollet. All in favor, none opposed.

**Directors Report**

**FY23 Community Partnership Agreement**

- Proposal to increase BAAM’s Mental Health Programming grant award by \$3,000.00 due to a calculation error by TFN. The proposed increase would bring the total FY23 award for this category to \$83,037.00, which was the amount in the RFP. Motion by Linda Webb; second by Marlene Thomas. All in favor; none opposed; none abstained.
- Proposal to modify the FY23 Community Partnership Agreement budget to add the \$39,020.00 in supplemental funds, bringing the total FY23 Community budget to \$115,767.00, and adjusting expenses to reflect the programs funded through the Mental Health Programming RFP. Motion by Linda Webb; second by Samantha Martinez. All in favor; none opposed; none abstained.

A summary of priorities, as identified by the Board during the FY23 data review, was provided by Nancy. The Board was asked to review these priorities in preparation for the NOFA discussion at the January meeting.

The Nominating Committee met on November 15 and will put together recommendations for the five Board openings expected next year. They will also develop a slate of officers for next year. Chief Smith is eligible for a second term.

On November 14, Nancy shared with the Board an email from the Boys & Girls Club of Cecil and Harford Counties regarding their exploration of expanding into Talbot County. Following discussion with the Board, Nancy will contact Mid Shore Community Foundation and ask them to host a meeting between the Boys & Girls Club and representatives of county organizations who may have an interest.

Conversations on Race is going well for FY23 and will move to Monday evenings when attendance has been higher.

The Race Equity Committee has selected Challenging Racism as Equity Coalition facilitator. Nancy is organizing a planning meeting between Challenging Racism, the Race Equity Committee, and the 1<sup>st</sup> round Equity grant recipients. Board discussion included the need to provide information to the community about the coalition and its members.

**Presentation: Equity Audit (Dr. Mercedes Avila)**

Dr. Mercedes Avila conducted an equity audit of TFN to develop baseline data. She reviewed the audit results and her recommendations. Follow-up audits are recommended every 3 years. The Board should consider setting short-, mid-, and long-term goals. The Race Equity Committee will meet to set those priorities and make recommendations to the full Board.

**Next meeting** is scheduled for January 17, 2023 and will include mid-year updates from program vendors and decision-making around programs to receive FY24 funding.

Motion to adjourn was made by Linda Webb; second by Marlene Thomas. All in favor, none opposed.

The meeting adjourned at 3:44 PM.

Submitted by: Linda Webb