

Talbot Family Network Racial Equity Committee

AGENDA

Date: Monday, September 19, 2022
Time: 3pm
Location: Talbot County Education Center and ZOOM
(Virtual Access – use [Zoom link on the TFN webpage](#))
Meeting is open to the public.*

1. **August Meeting Minutes** – For Approval
2. **FY23 Community Partnership Agreement** – Updates
3. **FY23 Equity Coalition Consultant Request for Proposals** – Review Responses (in closed session)*

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

Talbot Family Network Racial Equity Committee

MEETING MINUTES

Date: Thursday, September 19, 2022
Time: 3pm
Location: Talbot County Education Center and ZOOM
(Virtual Access – use [Zoom link on the TFN webpage](#))
Meeting is open to the public.*

Attending: Linda Web, Marlene Thomas, and Nancy Andrew in person with Sharon Pepukayi virtually. No members of the public attended.

1. The meeting began at 3:03pm.
2. The minutes of the August meeting were approved as submitted.
3. FY23 Request for Proposals: Equity Coalition Consultant
The committee went into closed session at 3:05pm to review the proposals received in response to this RFP and make a selection.
 - a. The reason for closing: General Provision Art. 3-305(B) 14: “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.” Sharon made the motion with a second by Marlene.
 - b. The committee returned to open session at 3:42pm with the motion made by Marlene and second by Linda.
4. The committee agreed to propose to the Board of Directors the following three vendors with two alternate vendors for further consideration. The committee would like to meet with them to see if there is a fit between project needs, budget, and vendor’s services and experiences. From this process, the committee hopes to select a vendor within the FY23 budget.
 - a. Challenging Racism, Prosper & Partners, X is Possible (alternates: iThinkChange and Southeast Community Resources)
5. **FY23 Community Partnership Agreement**
 - a. **Community of Practice**
 - i. Conversations on Race – Resumes this week in person; 15 people have registered.
 - ii. Equity, Diversity, and Inclusion Book Group – Resumed earlier this month with 9 attendees. The September session was virtual. October and November will be in person.
 - b. **Community of Learning**

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- i. Training Events – At the last meeting, the committee discussed the need for ACEs training. Nancy is in communication with the state to see what training resources may available through the [Maryland Trauma Informed Care Commission](#) established by Governor Hogan. Sharon will check on what partnership opportunities might be available with TCPS through Project AWARE.
- c. **Community of Support**
 - i. FY23 Equity Grants to Talbot County Organizations and Agencies – selections were made at the August committee meeting which will be submitted to the Board for approval this month.
 - ii. Community Coalition – No other update
- 6. The meeting concluded at 3:46pm.

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. *Complete items 1 – 4 before closing the meeting.*

1. **Recorded vote to close the meeting:** Date: 9/19/22; Time: 3:05 pm; Location: Talbot Co Education Center + Zoom;
Motion to close meeting made by: Linda Webb Seconded by Markere Thomas;
Members in favor: Pepukayi, Webb + Thomas; Opposed: n/a;
Abstaining: n/a; Absent: Ramirez, Paxon, Johnson + Martinez.

2. **Statutory authority to close session (check all provisions that apply).**
This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1) ☐ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) ☐ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) ☐ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) ☐ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) ☐ "To consider the investment of public funds"; (6) ☐ "To consider the marketing of public securities"; (7) ☐ "To consult with counsel to obtain legal advice"; (8) ☐ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) ☐ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) ☐ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) ☐ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) ☐ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) ☐ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) ☒ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15) ☐ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) <input type="checkbox"/> 14	Request for Proposals - FY23 Equity Coalition Consultant	Renew proposals received in response to RFP for FY23 and make vendor selection.
§3-305(b) <input type="checkbox"/>		
§3-305(b) <input type="checkbox"/>		
§3-305(b) <input type="checkbox"/>		
§3-305(b) <input type="checkbox"/>		

4. This statement is made by Young Sr, Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

- For a meeting closed under the statutory authority cited above: See meeting minutes
- Time of closed session: _____
- Place: _____
- Purpose(s): _____
- Members who voted to meet in closed session: _____
- Persons attending closed session: _____
- Authority under § 3-305 for the closed session: _____
- Topics actually discussed: _____
- Actions taken: _____
- Each recorded vote: _____
- For a meeting recessed to perform an administrative function (§ 3-104): Time: _____
- Place: _____
- Persons present: _____
- Subjects discussed: _____