

Talbot Family Network Service Review Committee

AGENDA - revised

Date: Thursday, October 13, 2022 (rescheduled from Wednesday, October 12, 2022)
Time: 10am
Location: Talbot County Education Center and ZOOM
(Virtual Access – use [Zoom link on the TFN webpage](#))
Meeting is open to the public.*

1. **Welcome**
2. **FY23 Mental Health Program Request for Proposals** – Review responses (in closed session)*
3. **Finalize Vendor Selection**

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

Talbot Family Network Service Review Committee

MEETING MINUTES

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Time: 10am
Location: Talbot County Education Center and ZOOM
(Virtual Access – use [Zoom link on the TFN webpage](#))
Meeting is open to the public.*

Attending: Pam Chollet, Samantha Martinez, Berenice Orellana, and Nancy Andrew

1. **Welcome** – the meeting began at 10:04am.

2. **FY23 Mental Health Program Request for Proposals**

The committee went into closed session at 10:05am. Motion by Jazmine Paxon; seconded by Pam Chollet. All in favor; none opposed. The meeting was closed under General Provisions Art. 3-305(b)(14). During closed session, members reviewed, rated and selected proposals to fund for FY23 Mental Health Programming. Proposals were received in response to a formal Request for Proposals.

The committee returned to open session at 10:48am. Motion by Samantha Martinez; seconded by Jazmine Paxon. All in favor; none opposed.

3. **Finalize Vendor Selection**

A motion was made by Berenice Orellana to recommend the following to the Board of Directors:

- a. Channel Markers – approve and fund in full
 - b. For All Seasons – approve with funding amount to be determined based on responses to the committee’s budget questions
 - c. BAAM – may partially fund depending on dollars remaining
- Seconded by Pam Chollet. All in favor; none opposed.

The meeting adjourned at 10:50am.

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**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. *Complete items 1 – 4 before closing the meeting.*

1. Recorded vote to close the meeting: Date: 10/13/22; Time: 10⁰⁵; Location: Zoom + Talloot Co. Ed Center;
Motion to close meeting made by: Jasmine Paxon Seconded by Pam Chollet;
Members in favor: Paxon, Chollet, Martinez, Drellano Opposed: n/a;
Abstaining: n/a; Absent: Green, Johnson.


2. Statutory authority to close session (check all provisions that apply).
This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1)___ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2)___ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3)___ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4)___ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5)___ "To consider the investment of public funds"; (6)___ "To consider the marketing of public securities"; (7)___ "To consult with counsel to obtain legal advice"; (8)___ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9)___ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10)___ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11)___ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12)___ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13)___ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) ☒ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15)___ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) () 14	Fy 23 Mental Health Programming Request for Proposals	Renew, rank + select proposals received in response to RFP.
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		

4. This statement is made by , Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

- For a meeting closed under the statutory authority cited above:

Time of closed session: See meeting minutes

Place: _____

Purpose(s): _____

Members who voted to meet in closed session: _____

Persons attending closed session: _____

Authority under § 3-305 for the closed session: _____

Topics actually discussed: _____

Actions taken: _____

Each recorded vote: _____

- For a meeting recessed to perform an administrative function (§ 3-104): Time: _____

Place: _____

Persons present: _____

Subjects discussed: _____