

Talbot Family Network Racial Equity Committee

AGENDA

Date: Thursday, August 18, 2022
Time: 2pm
Location: Talbot County Education Center and ZOOM
(Virtual Access – use [Zoom link on the TFN webpage](#))
Meeting is open to the public.*

1. **IndieFlix Film** – Race to Be Human – Update/discussion
2. **FY23 Community Partnership Agreement**
 - a. **Community of Practice**
 - i. Conversations on Race - Updates (Original, Book Group) - Update
 - b. **Community of Learning**
 - i. Training Events - Discussion
 - c. **Community of Support**
 - i. FY23 Equity Grants to Talbot County Organizations and Agencies* (review of grant applications in Closed Session)
 - ii. Community Coalition – Update/discussion
3. **Review Applications for FY23 Equity Grants to Talbot County Organizations and Agencies***

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MEETING MINUTES

Date: Thursday, August 18, 2022
Time: 2pm
Location: Talbot County Education Center and ZOOM
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Meeting is open to the public.*

Attending: Samantha Martinez, Sharon Pepukayi, and Nancy Andrew in person with Marlene Thomas, and Jazmine Paxon virtually. No members of the public attended.

1. The meeting began at 2pm.
2. **IndieFlix Film** – Nancy shared that in addition to using this film within Conversations on Race sessions two of the FY22 equity grant awardees are considering using it. Nancy will resend the film link to committee member for a refresher about this tool.
3. **FY23 Community Partnership Agreement**
 - a. **Community of Practice**
 - i. Conversations on Race – Resumes in September. Plans are for in-person.
 - ii. Equity, Diversity, and Inclusion Book Group – Resumes in September with a mix of virtual and in-person sessions planned.
 - b. **Community of Learning**
 - i. Training Events – Following a discussion of trainings to offer in FY23, there was consensus to host Factuality again. For a 2nd training, it was suggested that we look for a program/training that incorporates Adverse Childhood Experiences and Trauma Informed Practices. Jazmine will forward Nancy the contact information from a trainer used by Mentor Maryland.
 - c. **Community of Support**
 - i. FY23 Equity Grants to Talbot County Organizations and Agencies* (review of grant applications in Closed Session below)
 - ii. Community Coalition – Responses to the Request for Proposals are due Friday, August 19, 2022. Nancy will send out a poll to schedule a committee meeting for reviewing the proposals with the goal of having a selection to take to the Board at the September 20, 2022 meeting.
4. **Review Applications for FY23 Equity Grants to Talbot County Organizations and Agencies*** - Jazmine Paxon left the meeting prior to the closed session because she works for one of the applicants.
 - a. The committee went into closed session at 2:16pm. The reason for closing: General Provision Art. 3-305(B) 14: “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely

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impact the ability of the public body to participate in the competitive bidding or proposal process.” Sharon made the motion with a second by Marlene.

- b. The committee returned to open session at 2:55pm with the motion made by Sharon and second by Samantha.
 - c. The committee agreed to propose from the six applications received the following equity grant awards to the Board for approval at the September meeting:
 - i. Court Appointed Special Advocates (\$8387.50)
 - ii. For All Seasons (\$8,142)
 - iii. Habitat Choptank (\$8,084)
 - iv. Shore Rivers (\$8,497.50; not including proposed staff costs)
 - v. Talbot County Department of Social Services (\$8,500)
 - vi. Talbot Mentors (\$8,500)
5. The meeting concluded at 3pm.

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)
with Instructions

Instructions to presiding officer: To meet in a closed session under the Act, the public body must first meet in open session, after providing proper notice. Make sure that the open session is attended by a member designated to receive open meetings training. If a designated member cannot attend, complete the Compliance Checklist.¹ If the public body has never designated a member for training, it must do so **before closing the session**.

Before closing the session, take two steps: (1) conduct a recorded vote on a motion to close; and (2) make a written "closing" statement. If the public body might return to open session afterwards, be sure to tell the public that. *During* the closed session, keep the discussion topics within the confines of the closing statement. *After* the closed session, the events of the closed session must be disclosed in the next open-session minutes.

The top part of this form is a model closing statement. **It has two sides.** Before closing the open session, complete items 1 through 4 on this form or in any writing with the same information. If someone pre-prepared the form for you, make sure it reflects the public body's own intended topics and reasons for closing the meeting. A member of the public may inspect the closing statement at the time of the closing and may object to the decision to close the meeting. Once the meeting is closed, the closing statement sets the agenda and may not be changed.

The bottom part of the form is a worksheet that provides a checklist of the disclosures that must be made in the next open-session minutes. The worksheet is not part of the closing statement.

1. Recorded vote to close the meeting: Date: 8/18/22 Time: 2¹⁶pm ; Location: TCEC + Zoom ;
Motion to close meeting made by: Sharon Repukayti ; Seconded by Marlene Thomas ;
Members in favor: Repukayti, Thomas, Martinez ; Opposed: n/a ;
Abstaining: n/a ; Absent: Webb, Johnson, Ramirez, Paxon

2. Statutory authority to close session (check all provisions that apply):

This meeting will only be closed under the provision or provisions checked below, all from General Provisions Art. § 3-305(b):

- (1) ☐ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) ☐ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) ☐ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) ☐ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) ☐ "To consider the investment of public funds"; (6) ☐ "To consider the marketing of public securities"; (7) ☐ "To consult with counsel to obtain legal advice"; (8) ☐ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) ☐ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) ☐ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) ☐ "To prepare, administer, or grade a scholastic, licensing, or qualifying

¹ http://www.marylandattorneygeneral.gov/OpenGov%20Documents/Openmeetings/COMPLIANCE_CHECKLIST%20.pdf

examination"; (12) ☐ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) ☐ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) ☒ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process"; (15) ☐ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to" (i) "security assessments or deployments relating to information resources technology"; (ii) "network security information," such as information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) "deployments or implementation of security personnel, critical infrastructure, or security devices."

3. For *each* provision checked above, the corresponding topic to be discussed and the public body's reason for discussing that topic in closed session, in as much detail as possible without disclosing the information that may be discussed behind closed doors:

Citation (insert # from above)	Topic <i>We expect to discuss these matters:</i>	Reason for closed-session discussion of topic - <i>We are closing the meeting to discuss this topic because:</i>
§ 3-305(b) <input type="checkbox"/> 14	Applications received in response to Equity Grant RFP	Review, discuss + select proposals for funding.
§ 3-305(b) <input type="checkbox"/>		
§ 3-305(b) <input type="checkbox"/>		
§ 3-305(b) <input type="checkbox"/>		

4. This statement is made by Nancy Andrew, Presiding Officer.

Nancy Andrew

**WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE
DISCLOSED IN THE MINUTES OF THE NEXT OPEN SESSION (§ 3-306)(c)(2) or § 3-104**

For meetings closed under an exception, as disclosed above: See meeting minutes.

Time of closed session: _____ Place: _____

Purpose(s): _____

Members who voted to meet in closed session: _____

Persons attending closed session: _____

Authority under § 3-305 for the closed session (see chart above): _____

Topics actually discussed: _____

Each action Taken: _____