



TALBOT FAMILY NETWORK

Board of Directors Meeting + Annual Meeting (Rescheduled from June 21, 2022)

Wednesday, July 6, 2022 · 1pm · Meeting is open to the public*

Talbot County Education Center (12 Magnolia Street, Easton) or Virtual

(To participate virtually, use [ZOOM link on the TFN website](#))

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Welcome and Call to Order	Katie Dilley
Approval of May Board Meeting Minutes	Katie Dilley
Annual Meeting - Board Nominations <ul style="list-style-type: none">• Director renewing for 2nd term• Election of FY23 Chair and Vice-Chair	Nancy Andrew
Afterschool Programming – FY23 RFP <ul style="list-style-type: none">• Service Review Committee Recommendation – for Board vote	Nancy Andrew
Director Report <ul style="list-style-type: none">• Additional FY23 NOFA• FY23 Contracting – meetings with programs	Nancy Andrew
Adjourn Meeting	Katie Dilley
Next meeting -	September 20, 2022 at 2:30pm
	(3rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. (8 of 15 members)

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

TALBOT FAMILY NETWORK
Board of Directors Meeting Minutes

Wednesday, July 6, 2022 (June 2022 mtg rescheduled) · Talbot Board of Education Office and via Zoom

In Attendance:

IN PERSON - Marlene Thomas, Corey Pack, Samantha Martinez, Berenice Orellana, Jazmine Paxon, and Nancy Andrew. VIRTUAL – Anthony Smith, Cindy Green, Maria Maguire. No members of the public attended.

ABSENT: Pam Chollet, Katie Dilley, William Johnson, Linda Webb, Estela Ramirez

Vice Chair Jazmine Paxon called the meeting to order at 1:10pm.

Minutes from May 17, 2022 were approved with the edit that Chief Anthony Smith was present.

Annual Meeting

- Board members completing a first term and eligible for reappointment – Marlene Thomas made a motion to appoint Samantha Martinez to a 2nd term ending June 30, 2025, which Berenice Orellana seconded. All in favor; none opposed. Nancy will send a letter to the Talbot County Council requesting their confirmation. Samantha left the room during this vote.
- Officers -
 - Cindy Green made a motion that William Johnson be named Vice Chair for FY23. Second by Samantha Martinez. All in favor; none opposed.
 - Marlene made a motion that Jazmine Paxon be named Chair for FY23. Second by Berenice. All in favor; none opposed. Corey Pack abstained. Jazmine left the room during this vote.

Afterschool Programming Request for Proposals

TFN received three proposals in response to the FY23 Afterschool Programming RFP with \$38,110 allocated for this. The Service Review Committee met in June to review the submissions from which they recommended funding Building African American Minds and Tilghman Area Youth Association at their requested levels. Following discussion, it was moved and approved to

- Fund BAAM for \$29,040
- Fund TAYA for \$7,000
- Fund Neighborhood Service Center for \$12,070 to cover tutoring/academic support. If NSC does not accept this partial award, these funds will be reallocated to the Equity Grants for Talbot Organizations and Agencies program.

Motion by Corey; second by Jazmine. All in favor; none opposed.

Director's Report

Use of Dock Street Foundation Funds

- TFN received a \$1,000 contribution from the Dock Street Foundation in December 2019 which is currently held in reserve funds. Nancy shared a need identified through the county mental

health work group for which these funds might be applied. For All Seasons has outfitted comfort corners in classrooms for Caroline County Public Schools (estimated cost \$175/classroom). This has not yet been done with Talbot County Public Schools. A calm-down corner or comfort corner is a place where children can go when they are feeling overwhelmed by their emotions. It is a safe space where they can self-regulate and calm their bodies or feelings. Following discussion, Corey made a motion to use these funds for Healthy Talbot to sponsor comfort corners in TCPS elementary school classrooms, which Cindy seconded. All in favor; none opposed.

FY23 CPA Funds for Mental Health + Additional Allocation

- TFN allocated \$48, 895 in its FY23 CPA budget for addressing mental health needs. Since then, the State has notified LMBs of an additional one-time allocation for FY23. Talbot will receive \$39,020. Following discussion, it was moved to add the \$39,020 to the existing mental health line item and put out a Request for Proposals inviting community organizations, agencies, and providers to submit proposals for addressing mental health needs for children, youth, and families in FY23. Motion by Jazmine; second by Corey. All in favor; none opposed. Nancy will work with a team of Board members to put together the RFP parameters aligned with the Governor's Results, Indicators, and Strategic Goals.

Racial Equity Coalition Request for Proposals

- A draft RFP seeking an experienced contractor to help with the design and implementation of this project was distributed ahead of the meeting. No edits or changes were suggested. Nancy will proceed with posting/distributing the RFP.

FY23 Contracting

- Nancy is proceeding with contracting for FY23 programs/vendors. Based on FY22 Performance Measures, she plans to meet with Reengagement Coordinator, Healthy Families, and Career Pathways to set their FY23 PM targets. She will share these meeting dates with the Service Review Committee in case a member can join her for each of these meetings.

The meeting was adjourned at 1:55pm.

Submitted by: Nancy Andrew