

**Talbot Family Network**  
**Board of Directors Meeting**  
**Tuesday, November 16, 2021 · 2:30pm · Meeting is open to the public\***  
Talbot County Board of Education · 12 Magnolia Street, Easton  
(To participate virtually, use [ZOOM link on the TFN website](#))

**Agenda**

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**Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.**

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Welcome and Introductions (Members of Press)	Katie Dilley
Review and Approval of October Board Meeting Minutes	Katie Dilley
Race Equity Committee – Update	Jazmine Paxon
Executive Director Report	Nancy Andrew
FY21 Reporting <ul style="list-style-type: none"><li>• Year End Fiscal Report</li><li>• Scorecard</li></ul>	Joye Nagle Nancy Andrew
Adjourn Meeting	Katie Dilley
<b>Next meeting -</b>	<b>January 18, 2021, 2:30pm</b> (3 <sup>rd</sup> Tuesday of the month; generally, no meetings in July, August, December)

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*Quorum is 51% of the total board membership inclusive of at least one presiding officer. (8 of 15 members)*

\* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

## Talbot Family Network

### Board of Directors Meeting Minutes

Tuesday, November 16, 2021 – 2:30 pm · Talbot Board of Education Office and via Zoom

In Attendance: IN PERSON – Jazmine Paxon, Kelly Griffith, Estela Ramirez, and Executive Director Nancy Andrew.

VIRTUAL: Berenice Orellana, Corey Pack, Pam Chollet, Joy Nagle, Katie Dilley, Linda Webb

Absent: Cindy Green, Marlene Thomas, Anthony Smith, William Johnson, Samantha Martinez, Maria Maguire

Board Chair Katie Dilley called the meeting to order at 2:30pm. Members introduced themselves.

Minutes from October 2021 meeting were approved as distributed.

Jazmine Paxon gave an update from the Race Equity Committee following their October 2021 meetings.

- Presentation by William Jernigan, Director of Prevention Strategies and Maryland's Statewide RED Coordinator, Governor's Office of Crime Prevention, Youth, and Victim Services. He spoke about his role within GOCPYVS and his interest in supporting community-based work including through partnerships with LMBs. We will invite him to speak at the January Board meeting.
- Conversations on Race continues. The October session was virtual. The upcoming session on December 2<sup>nd</sup> will be in person at the Easton Family YMCA.
- The committee went into closed session at its October 25<sup>th</sup> meeting to review responses to the FY22 Race Training Request for Proposals. With 13 responses received, members decided they needed more time to evaluate the proposals.
- The committee reconvened on October 29<sup>th</sup> and reviewed the proposals in closed session. Racial Equity Institute was selected to provide community training for FY22. This was announced in open session. TFN has experience with this vendor. It was also noted that Howard County LMB is working with REI and is pleased with the service.

In the Executive Director's Report, Nancy Andrew highlighted TFN led programs for FY22.

- Race Equity Training - dates have been set for the initial and Phase 1 sessions. Note however, that the initial workshop is being rescheduled as it coincides with the Martin Luther King holiday. The new date will be shared once confirmed.
- Youth / Family Conversations on Race – Information and application for this grant opportunity have been released. Nancy asked Board members to continue sharing this with potential applicants in Talbot County.
- Equity Grants – A draft program description and application were distributed in the meeting packet. It was moved and approved for Nancy to proceed with the release of this opportunity.
- It was agreed that the Race Equity Committee will continue reviewing responses and making the awards for the FY22 approved equity programs: Youth/Family COR, equity grants, equity audit for TFN.

The county has asked TFN to put its records retention practices in a standard format. The draft document was shared with the Board. Nancy noted this includes record retention requirements from the state LMB manual which she has confirmed are limited to financial records and records for children served. As no changes were recommended, Nancy will submit the document to the county.

Joy Nagle presented the FY21 Year End Expenditure report following approval from the state. Of the \$478,501 received through the Community Partnership Agreement, \$469,621 was expended. The \$8,880 difference will be recaptured by the state following their FY21 audit. Talbot County \$2,500 investment was expended in full.

The state has also approved TFN's FY21 Scorecard reporting. Scorecard data is based on Results Based Accountability. Nancy redistributed a TFN Scorecard summary with links to the state reporting system, which will now be posted to the TFN webpage for the public. Nancy also noted that she and Jan Willis completed RBA training in FY21. As per the state's new Performance Accountability Process, TFN has set targets for FY22 performance measures for funded programs, which are intended to be realistic and aspirational. Programs have been given the opportunity to review and suggest adjustments.

The meeting adjourned at 3:10pm.

Submitted by: Nancy Andrew