

**Talbot Family Network
Board of Directors Meeting**
Tuesday, October 19, 2021 · 2:30pm · Meeting is open to the public*
Talbot County Board of Education · 12 Magnolia Street, Easton
(To participate virtually, use [ZOOM link on the TFN website](#))

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Welcome and Introductions	Katie Dilley
Review and Approval of September Board Meeting Minutes	Katie Dilley
OMCB Official Opinion – Report to the Board	Nancy Andrew
Career Pathways FY22 - Update	Nancy Andrew
Program Reports for FY22 (3 – 4 pm)	Program Reps
Executive Director Report	Nancy Andrew
Race Equity Committee – Update	Jazmine Paxon
Bylaw Review - Update	Nancy Andrew
Committee Membership – Review for FY22	Nancy Andrew
Adjourn Meeting	Katie Dilley
Next meeting -	November 16, 2021, 2:30pm (3 rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. (8 of 15 members)

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

Talbot Family Network

Board of Directors Meeting Minutes

Tuesday, October 19, 2021 – 2:30 pm · Talbot Board of Education Office and via Zoom

In Attendance: IN PERSON – Katie Dilley, Jazmine Paxon, Linda Webb, Samantha Martinez, Kelly Griffith, Estela Ramirez, and Executive Director Nancy Andrew.

VIRTUAL: William Johnson, Berenice Orellana, Corey Pack, Maria Maguire, Joy Nagle

Absent: Cindy Green, Pam Chollet, Marlene Thomas, Anthony Smith

Board Chair Katie Dilley called the meeting to order at 2:35pm. Members introduced themselves.

Minutes from September 2021 meeting were approved as distributed.

The Open Meetings Compliance Board (OMCB) provided their Official Opinion on October 7, 2021 regarding Open Meeting Act (OMA) complaints filed during the summer. Nancy Andrew read a summary that covered each complaint topic and the OMCB's respective findings which ranged from finding of no violation, finding of violation, and ruling that some topics are not covered by the OMA.

Nancy provided an update on the Career Pathways program. The Neighborhood Service Center (NSC) provided a revised budget as discussed at the September Board meeting. Nancy has talked with the state about the necessary budget change. As soon as the FY22 Budget Modification form is available to LMBs, she will submit the modification request to the state. Meanwhile, TFN grant contracting documents are being completed with NSC.

The Executive Director's written report was distributed in advance. From that report, Nancy highlighted that TFN will be in search of a new Healthy Talbot Coordinated in FY23. Our current coordinator Erica Horney has said this will be her last year on this project. Nancy will email the contractor description to Board members.

From 3-4pm, representatives from FY22 TFN funded programs made brief presentations.

- Gina Brent and Darlene Spurrier – Reengagement Coordinator (Talbot County Public Schools)
- Nicole Chase-Powell – Healthy Families (Talbot County Health Department)
- Juana Blue - Getting Ahead (Talbot County Department of Social Services)
- Estella Ramirez – Healthy Habits (Chesapeake Multi-Cultural Resource Center)

Nancy reported that the Bylaws Committee meet in October. Based on a review of the last edits and the most recent state LMB manual plus a current reading of the bylaws, the committee does not have any edits to suggest at this time. Nancy brought to the Board's attention that under Article VI. Meetings, Section 5, TFN Board members "may vote by absentee ballot on a pending or anticipated question, motion, or resolution... in writing to another voting member." This is distinct from proxy voting, which is not covered under the bylaws.

Jazmine Paxon gave an update from the Race Equity Committee following their September 28th meeting.

- The first Conversation on Race for FY22 took place in September. This was the first in-person session since 2020 before COVID hit.
- Committee members reviewed and offered comments on the draft mini-grant program description and application for supporting Community of Practice opportunities via interested youth serving community organizations and agencies.
 - The final version of this mini-grant program was distributed to the Board for review and approval. Nancy has spoken with the state about repurposing \$4,500 in training funds to pilot this program. Chris Miele had positive feedback on the concept. Once final word is received on the budget modification, this program can be announced. It was moved and approved to proceed with launching the mini-grant program.
- Plans are proceeding with the Talbot County Free Library to launch a monthly race equity and social justice book group in January 2022. Book recommendations are welcomed.

- TFN's FY22 Community Partnership Agreement includes grants to fund equity audits for interested organizations and agencies as well as an audit for TFN. Nancy will be drafting a program description for this
 - The FY22 CPA also includes an audit by TFN. Nancy requested Board approval to proceed with the audit process for TFN. It was moved and approved that Nancy will get vendor quotes for this.
- Nancy shared that a Request for Proposals was posted for FY22 race equity training. Responses are due October 22, 2021. The Race Equity Committee has a meeting scheduled for Monday the 25th. Nancy asked that the Race Equity Committee be empowered to review the responses and select the FY22 training vendor. It was moved and approved that the committee be empowered to make this decision.

The committee member list was distributed after the Board's September meeting. The following new assignments have been made:

- Berenice Orellana – Service Review Committee
- Maria Maguire – Bylaws Committee

The meeting adjourned at 4:02pm.

Submitted by: Nancy Andrew