**Talbot Family Network - Community of Practice for Youth**

**FY22 MINI GRANT APPLICATION**

Name of Administrative Organization:

Contact Person/Project Director:

Phone: E-mail:

Mailing Address:

Physical Address (Where this project will take place if different from your mailing address):

1. **Brief Organizational Description**
2. **Project Description**

*Summarize the when, where, what, and how of your project.*

*(Note that funded programs must get signed parent/guardian permission for participating students.)*

* When and where will the sessions take place?
* What are your project plans?
* How will students or students and their families be recruited and engaged?
1. **Project Readiness**

*Projects should get underway in January with all funds used by June 2022. Explain your readiness to proceed.*

1. **Overview of Project Staff and Volunteers**

*Who in your organization will lead this project and who will have support roles? Describe special skills and training that they will contribute to your student or student and family Conversations on Race.*

1. **Reporting**

G*rantees will need to provide a brief progress report email after March 30thand a final report after June 30th with a short narrative, expense report, and summary of performance measures.* **Is your organization able to complete this reporting?**

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SIGNATURE Executive Director/Agency Director DATE

**DEADLINE TO APPLY:** November 30, 2021 (Award notifications to be made by December 20, 2021)

**SUBMIT this application form and your budget to**: director@talbotfamilynetwork.org

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**FY22 MINI GRANT APPLICATION**

**Applicant Name:**

|  |  |  |
| --- | --- | --- |
| **Operating Expenses** |  |   |
|  | Postage | **0.00**  |   |
|  | Advertising | **0.00**  |   |
|  | Office Supplies | **0.00**  |   |
|  | Printing/Duplication | **0.00**  |   |
|  | IT/Technology | **0.00**  |   |
| **Travel** |  |  |   |
|  | Travel/Transportation | **0.00**  |   |
|  | Conferences/Conventions | **0.00**  |   |
| **Contractual Services** |  |   |
|  | Training | **0.00**  |   |
|  | Consultant  | **0.00**  |   |
| **Other** |  |  |   |
|  | Program Supplies | **0.00**  |   |
|  | Food | **0.00**  |   |
|  | Other (specify) | **0.00**  |   |
|  | Other (specify) | **0.00**  |   |
| **Mini-grants awarded up to $1,200** | **$0**  |   |

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