

Talbot Family Network
Board of Directors Meeting
Tuesday, September 21, 2021 · 2:30pm · Meeting is open to the public*
Talbot County Board of Education · 12 Magnolia Street, Easton
(To participate virtually, use [ZOOM link on the TFN website](#))

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Welcome and Introductions	Jazmine Paxon
Program Presentation: Talbot Mentors	Gerson Martinez
Review and Approval of June and August Board Meeting Minutes	Jazmine Paxon
Career Pathways – Recommendation by Service Review Committee	William Johnson
Race Equity Committee – Update	Jazmine Paxon
Communications Update <ul style="list-style-type: none">• Record future Board meetings	Nancy Andrew
FY22 Board Meeting Schedule – Perpetual Schedule	Nancy Andrew
Nominations	Nancy Andrew
Committee Membership – Review for FY22	Nancy Andrew
Bylaw Review	Nancy Andrew
Executive Director Report	Nancy Andrew
Adjourn Meeting	Jazmine Paxon
Next meeting -	October 19, 2021, 2:30pm (3 rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. (8 of 15 members)

* Meetings are open to the public; however, the Board (or Committee as the case may be) reserves the right to meet in closed session in accordance with the Maryland Open Meetings Act, as applicable.

Talbot Family Network

Board of Directors Meeting Minutes

September 21, 2021 – 2:30 pm · Talbot Board of Education Office and via Zoom

In Attendance: IN PERSON - Jazmine Paxon, William Johnson, Samantha Martinez, Kelly Griffith, Berenice Orellana, Marlene Thomas, Corey Pack, and Nancy Andrew. VIRTUAL: Linda Webb, Anthony Smith.

Absent: Cindy Green, Pam Chollet, Estela Ramirez, Katie Dilley, Joye Nagel, and Maria Maguire.

Jazmine Paxon, Vice-Chair, presided in Katie Dilley's absence. The meeting was called to order at 2:35pm. Members introduced themselves to welcome newest member Berenice Orellana.

Minutes from June and August 2021, meetings were approved as distributed.

William Johnson reported on the Service Review Committee's recent meeting to review applications from the Career Pathways (CP) Request for Proposals (Neighborhood Service Center/NSC and Building African American Minds). Based on their rating and discussion, the committee recommended awarding funds to NSC. The budget in NSC's application was less than the allocated amount. Nancy will discuss the full use of funds with them. It was moved and seconded to award the FY22 CP funds to NSC. All were in favor; none opposed.

Jazmine Paxon reported on the Racial Equity Committee's recent meeting. Committee members reviewed the FY22 priorities on race equity established by the state for Community Partnership Agreement funds. Committee members reviewed the FY21 Performance Measures for the Conversation on Race program. Between the Conversations on Race and training sessions, 103 unique individuals participated. Survey responses were at 95% and above on the survey questions: comfortable participating, engaged in dialogue, improved cultural awareness, and better able to identify institutional racism.

Committee members discussed FY22 Conversation on Race plans as outlined in TFN's FY22 NOFA application. All members were asked to assist in recruiting additional facilitators to support expansion of Conversations on Race to other audiences (e.g. families, youth, book groups). Nancy will proceed on scheduling FY22 trainings as per our NOFA application. Nancy will gather information for a nonprofit /agency survey and for a mini-grant offering to expand our facilitated Conversations to include youth through local agency partners.

Nancy added that TFN and Talbot County Free Library are moving forward with plans for an equity book group for interested community members. Toward scheduling the FY22 race equity workshops, Nancy has submitted a procurement request to the County Manager's office. Board members noted that these workshops are included in TFN's executed FY22 Community Partnership Agreement with the state, which is based on TFN's NOFA submission that the Finance Committee and Board approved in the spring.

Under communications update,

- Nancy recapped the complaints made to the Open Meetings Compliance Board and responses submitted by the County Attorney. Next step is for the Board to provide its written opinion. The possibility of recording TFN Board meetings was raised. At this time, the consensus is to record guest speakers (with their consent) so as to make those presentations available as a community resource.
- Nancy shared that a call for equity facilitators went out earlier in the month in an effort to identify other experienced facilitators in our community. Five responses were received.

Board members reviewed a Perpetual Calendar that Nancy drafted to guide annual Board activities. This will be a working document. For October, while the Board will not hold a full day retreat, the meeting will be longer than usual to allow for presentations from FY22 funded programs.

Gerson Martinez, Executive Director of Talbot Mentors, gave an update on their mentoring program for children and families impacted by incarceration. TM did not seek to renew TFN funding for FY22. Gerson shared progress made in their fundraising and how they have reoriented their programming based on input from their mentee families.

Nominations – At the June 2021 meeting, the Board had discussed filling the seat vacated by Jeanine Beasley with a youth member. Nancy reported that the Board is at 15 members. This is the maximum number of members established in the Bylaws. Five directors will retire off the Board in 2023, which will create an opportunity for new members including possible youth members. Kelly suggested engaging students on TFN committees to help identify possible student board members.

FY22 Committee Membership – Nancy will email the current list to Board members to review their committee commitments ahead of the October meeting. That list notes committees on which there are openings.

Nancy will call a meeting with the Bylaws Committee to review TFN Bylaws and make any recommendations for edits or changes if so needed.

The Executive Director's report was distributed in advance. The Board considered the Ground Rules and Norms for TFN workshops and trainings that Nancy drafted for approval. It was moved and seconded that the Board adopt this document. All in favor; none opposed. The Board also reviewed the FY21 Scorecard report, which links to the data TFN provides to the state twice a year. The information is available to the public online. Nancy created the brief report to help the public access this information.

The meeting adjourned at 3:40pm.

Submitted by: Nancy Andrew