

**Talbot Family Network
Service Review Committee
June 24, 2019 at 1:00pm
Talbot County Board of Education**

Reviewers Present: Jeanine Beasley, Jazmine Gibson, Kathryn Dilley, William Johnson, Catherine Poe, Katie Sevon

The Service Review Committee met and discussed the proposal received in response to the RFP released in May 2019. Two letters of intent were received, and one proposal was submitted.

After a full discussion, Jeanine Beasley made the motion to recommend to the Executive Committee that the Talbot Family Network fund the University of Maryland Extension proposal for the Nutrition and Gardening for Families Program, pending a satisfactory response by the University of Maryland Extension office to questions about details of program execution and how it will differ from the previously funded program. Kathryn Dilley seconded the motion, all were in favor, none opposed, and Catherine Poe abstained. Due to potential conflict of interest, Catherine Poe abstained from the funding conversation and did not submit her scores.

June 25, 2019 – After receiving a satisfactory response from the University of Maryland Extension office, the Service Review Committee agreed to move forward with the plan to recommend to the Executive Committee that this program be funded with University of Maryland Extension as the vendor.