

Talbot Family Network

By-Laws Review Committee Meeting

August 11, 2016 @ 2 PM

Present: Tom Hutson, Denise Whiteley and Jan Willis

Excused: Carol Masden (had discussion of changes with JW & DW on 8-10-2016)

Discussion held & comments of changes included of what's now required in our LMB Manual.

Recommendation of changes for full board for consideration of changes:

LMB Manual:

Each Board shall have written by-laws that reflect their actual practice and that said By-Laws are approved by the Board and governing board of their jurisdiction, as applicable;

If the Board elects not to include conflict of interest requirements in the by-laws, the Board shall establish a separate policy specifying the procedures for Board members and staff conflict of interest;

By-Laws:

- **Article II- Purpose**

Added to bottom of list: To act as a neutral convener to bring diverse community partners together to develop & implement a community plan;

- **Article III, Section 1- Executive Committee**

The Talbot Family Network shall be administered and governed by an Executive Committee which shall be composed of the presiding officers of the Talbot Family Network, and one private citizen if not represent as a presiding officer;

- **Article IV, Section 1- Board Members**

The membership of the Talbot Family Network shall not exceed fifteen (15) members;

- **Article IV, Section 5- Board Members**

At the end of the first 3 year term, members with a least at 50 % attendance rate may be considered for a second 3 year term;

- **Article IV, Section 6 – Board Members**

Upon determining that a vacancy exists on the Talbot Family Network Board, the Board Chairperson will activate the Nominating Committee. The Nominating Committee, informed by the current board composition needs, will present a list of potential members to the full board at the annual meeting. The full Talbot Family Network Board will vote on potential new members to recommend to the Talbot County Council for appointment consideration. In addition, geographic location and demographic representation shall be considered when applicable to provide a comprehensive representation within the County;

- **Article IV ,Section 7 -Officers**

The Talbot Family Network Board shall have the power at any regular or special meeting to fill the vacancy created by any officer resignation;

- **Article VI, Section 5- Meetings**

A quorum is defined as 51% of the total board membership.



Note: Jan will ask the County Attorney for clarification regarding Absentee Ballot vs. Proxy in this section ???

Meeting adjourned at 3 PM

Respectfully Submitted, Denise Whiteley, Recording Secretary for By-Laws Committee