

**Talbot Family Network
Board of Directors Meeting
January 19, 2021 2:30PM
Meeting via Zoom**

Agenda

Through collaboration with public and private entities, Talbot Family Network will identify and develop support systems for a healthy, safe, caring and equitable community for all Talbot County children and families.

Welcome and Introductions	Marlene Thomas
Review and Approval of October 2020 Minutes	Marlene Thomas
Mid-Year Financial Review	Angela Lane
FY22 NOFA – Review Process	Nancy Andrew
Program Report	Nancy Andrew
Director’s Report	Nancy Andrew
Adjourn Meeting	Marlene Thomas

Next meeting - February 16, 2021, 2:30pm, Zoom
(3rd Tuesday of the month; generally, no meetings in July, August, December)

Quorum is 51% of the total board membership inclusive of at least one presiding officer. 1/121 8 of 15 members.

Talbot Family Network
Board of Directors Meeting Minutes
January 19, 2021 – 2:30 pm · Zoom

In Attendance: Jazmine Paxon, Marlene Thomas, William Johnson, Linda Webb, Samantha Martinez, Angela Lane, Estela Ramirez, Catherine Poe, Anthony Smith, Cindy Green, Kelly Griffith, Pamela Chollet.

Absent/Excused with Proxy given to attending member: none

Absent: Kathryn Dilley, Jeanine Beasley

Welcome and introductions by Marlene Thomas.

Minutes from October 2020 – It was moved and approved that the minutes of the October 20, 2020 meeting be accepted as submitted. All were in favor, none opposed, and the minutes were approved.

A list of TFN committee memberships was distributed with the meeting package. Assignments were made based on the discussion at the October 2020 meeting. The names of officers will be corrected on page 1 to reflect current chair and vice-chair.

Angela Lane provided a mid-year financial update. Expenses are down year over year primarily because invoices for Healthy Families have not been processed (an administrative matter; the program is in progress); overall 2nd quarter invoices have not been submitted; and trainings programs have been less frequent due to COVID-19. Kelly inquired about carrying over Community Partnership Agreement funding into FY22. Angela suggested this is unlikely. It would probably require impact in every county for the state to allow this change. Nancy mentioned that she and Katie are meeting weekly to transition. On their agenda is review of the FY21 Budget and discussion of areas in which modifications may be required.

Nancy Andrew reviewed the steps in January – March for the Board to assist in developing TFN's response to the annual Notice of Funding Available (NOFA).

A written mid-year Program Update was distributed with the meeting packet. Nancy noted that the Mental Health program is being organized and will conclude by June 30, 2021. This project plus the COVID-19 funds in the FY21 budget involve around \$20,000 in funding for which the Board may wish to identify alternative uses with the FY22 NOFA.

Chief Smith inquired about the January 21st Conversation on Race. He may have community members who would like to attend. Nancy shared that the session is sold out but will check with the facilitators about increasing the number of seats. The February session is set for Thursday, February 18th at 5pm.

A Director's Report was distributed in advance. Nancy shared that Katie Sevon will join her for annual grantee site visits. These will be conducted virtually in the coming month. On the Dismantling Racism training from December, Board members who attended shared positive feedback. It was recommended that TFN host another phase 1 training with the intent of following up with a phase 2 session.

Board members have been asked to update conflict of interest statements for FY21. Most responses have been received. Nancy will follow up with those that are outstanding.

Meeting adjourned.