

**Talbot Family Network  
September 17, 2018  
12pm – 4:00pm  
Chesapeake Bay Maritime Museum  
213 North Talbot Street, St. Michaels, MD 21663**

**Board Retreat Agenda**

<b>Time</b>	<b>Item</b>
12:00 pm	Arrival, Introductions and Lunch
12:30 pm	Community Assessment Update with Jan Willis <ul style="list-style-type: none"> <li>• Community Forum</li> <li>• Community Survey</li> <li>• Focus Group Plan</li> </ul>
1:30 pm	Break
1:45pm	Presentations by Core Child Serving Agencies 1:45pm – Kelly Griffith, Ed.D., Talbot County Public Schools 2:00pm – Fredia S. Wadley, MD, Talbot County Health Department 2:15pm – William Johnson, Talbot County Department of Juvenile Services 2:30pm – Katie Dilley, LCSW-C, Mid Shore Behavioral Health 2:45pm – Linda C. Webb, LCSW, Talbot County Department of Social Services
3:15pm	Race Equity Committee Update – Jazmine Gibson
3:30pm	Final program and fiscal update for FY19 <ul style="list-style-type: none"> <li>- Fiscal update from Angela Lane</li> <li>- Program update from Katie Sevon</li> </ul>
4:00pm	Close and depart

Talbot Family Network  
Board of Directors Meeting Minutes  
September 17, 2019 - 12 pm  
Chesapeake Bay Maritime Museum

In Attendance: Cindy Green, Estela Ramirez, Kathryn Dilley, Jeanine Beasley, Angela Lane, Kelly Griffith, Linda Webb, Jessica Morris, Pamela Chollet, Marlene Thomas, Jazmine Gibson, Catherine Poe, Fredia Wadley, Samantha Martinez, William Johnson  
Absent/Excused with Proxy given to attending member: n/a  
Absent: None

Welcome by Linda Webb. Linda recognized the passing of Board member, Dale Skinner, and his contributions over the years. He will be missed. Introductions were made, including new member, Samantha Martinez.

Confidentiality and Conflict of Interest statements were distributed, reviewed and updated. Board demographic spreadsheet was also updated.

Jan Willis provided an update of the Community Assessment process, summarizing the outcomes of the community forums as well as the community survey. Discussed the results of the survey and plans for holding focus groups.

Directors/Supervisors from the following core child-serving agencies presented updates and trends:

Kelly Griffith, Ed.D., Talbot County Public Schools  
Fredia S. Wadley, MD, Talbot County Health Department  
William Johnson, Talbot County Department of Juvenile Services  
Katie Dilley, LCSW-C, Mid Shore Behavioral Health  
Linda C. Webb, LCSW, Talbot County Department of Social Services

Jazmine Gibson presented an update from the Race Equity Committee. Racial disparities are present in most if not all of local indicator data. Jazmine shared the actions planned to occur before December 31, 2019, including an internal organizational assessment on racial equity, a plan to have vendors submit the same assessment as well as staff surveys, plan a community event, conduct a community survey and evaluate populations that haven't been reached through current/previous trainings.

Angela Lane presented the end of fiscal year 2019 financial report for Talbot Family Network.

Due to time constraints, approval of minutes, Coordinator's Report and Program Reports will be reviewed at the next Board meeting.

Next meeting: October 22, 2019 at 2:30 at the Talbot County Education Center, 12  
Magnolia Street, Easton MD 21601