

**Talbot Family Network  
Board of Directors Meeting  
April 17, 2018 2:30 PM**  
Talbot County Board of Education  
12 Magnolia St., Easton, MD

**Agenda**

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**The mission of the Talbot Family Network is, through collaboration with public and private entities, to identify and develop support systems for a safe, healthy, and caring community for all Talbot County children and families.**

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Welcome	Fredia Wadley
Review and Approval of Minutes from March 2018	Fredia Wadley
FY 19 Notice of Funding Availability (NOFA) Status Funding Increase Final Budgets	Katie Sevon
Coordinator's Report FY 18 Reallocation of funds Undoing Racism Workshop	Katie Sevon
Resource Fair Update	Catherine Poe
Nominating Committee Update	Denise Whiteley

**Next meeting - May 15, 2018 at 2:30pm.  
Talbot County Board of Education, 12 Magnolia St., Easton, MD**

Talbot Family Network  
Board of Directors Meeting Minutes  
April 17, 2018 - 2:30 pm  
12 Magnolia Street, Easton, MD

In Attendance: Fredia Wadley, Catherine Poe, Denise Whiteley, Pamela Chollet, Estela Ramirez, Cindy Green, Jazmine Gibson, Linda Webb, Marlene Thomas, Dale Skinner  
Absent/Excused with Proxy given to attending member: Angela Lane proxy given to Denise Whiteley, Kelly Griffith proxy given to Fredia Wadley  
Absent: Kathryn Dilley, Anthony Smith, Jeanine Beasley

Welcome by Fredia Wadley.

Review and Approval of Minutes from March 2018 – Fredia Wadley asked the Board to review the minutes from the March 2018 Board meeting. Denise Whiteley motioned that the minutes be approved as presented. Linda Webb seconded the motion. All were in favor and the minutes were approved.

FY 19 Notice of Funding Availability (NOFA) Status – Katie Sevon informed the Board of recent Executive Committee meetings and decisions made for FY19 programs and budgets that provided guidance in drafting the TFN NOFA response. Katie provided a handout reflecting the budget changes – 20% increase to the Reengagement Coordinator, Bridges Out of Poverty, Conversation on Race, Community Nutrition and Gardening Education, Healthy Habits, Mentoring and Support Groups; an additional \$10,000 towards the Reengagement Coordinator that will offset costs and allow TCPS to fund the night school year-round; use the additional funds designated for supporting families impacted by incarceration to the Mentoring and Support Group program and add parent/caregiver/child activities, parent support groups and a dedicated case manager for the families impacted by incarceration. The Board discussed the changes. Denise Whiteley voted to confirm the budget as outlined, Marlene Thomas seconded the motion, Fredia Wadley, Estela Ramirez, Jazmine Gibson, Linda Webb abstained. All were in favor, none opposed, and the motion passed.

Coordinator's Report – The Coordinator's Report was sent out prior to the meeting and Katie Sevon recapped and addressed questions. Katie informed the Board that the Undoing Racism workshops will be held on May 31<sup>st</sup> and June 1<sup>st</sup> and encouraged participation.

Resource Fair – Catherine Poe provided a summary of the success of the first annual Talbot County Resource Fair stating over 185 people attended and reviews were overall positive.

Nominating Committee – Denise Whiteley informed the Board of the Nominating Committee's meeting and process and presented the slate of nominees – Catherine Poe and Dale Skinner to continue for a second 3 year term and for Catherine Poe to serve as the Chair and Linda Webb as the Vice Chair. Estela Ramirez made the motion that the TFN Board approve the slate of nominees effective July 1, 2018. Cindy Green seconded Denise Whiteley and Marlene Thomas abstained, all were in favor and the motion passed.

Fredia Wadley reviewed the Healthy Families program funding organization and discussed potentially moving the TFN funds from the Talbot County Health Department (TCHD) to the

Queen Anne Health Department (QAHD) to streamline and simplify budget management for the program. The Board discussed it and stated that it would not be an issue for TFN if it makes the most sense for QAHD and TCHD.

Next meeting – May 15, 2018 at 2:30 pm at the Talbot County Board of Education, 12 Magnolia St., Easton, MD 21601