

**Talbot Family Network
Board of Directors Meeting
October 17, 2017
2:30 PM**

Talbot County Board of Education
12 Magnolia St., Easton, MD

Agenda

Welcome	Fredia Wadley
Review and Approval of Minutes from September 2017	Fredia Wadley
Resource Fair	Catherine Poe
Board Business	
Conflict of Interest and Board Summary Forms	Katie Sevon
Committees and Workgroups Updated	Katie Sevon
FY 18 Timeline	Katie Sevon
Local Coordinating Team (LCT) Updates from GOC	Katie Sevon
Coordinator's Report	Katie Sevon
Financial Report	Angela Lane
Earned Reinvestment Dollars	Fredia Wadley, Katie Sevon
Workgroup Time	Fredia Wadley, Katie Sevon

**Next meeting - November 21, 2017 at 2:30pm
Talbot County Board of Education, 12 Magnolia St., Easton, MD**

Talbot Family Network
Board of Directors Meeting Minutes
October 17, 2017 - 2:30 pm
12 Magnolia Street, Easton, MD

In Attendance: Fredia Wadley, Catherine Poe, Angela Lane, Holly Ireland, Denise Whiteley, Anthony Smith, Estela Vianey Ramirez, Pamela Chollet, Jazmine Gibson, Jeanine Beasley, Marlene Thomas

Guests: Curtis Murray

Absent/Excused with Proxy given to attending member: Linda Webb and Kelly Griffith proxies to Fredia Wadley, Dale Skinner proxy to Anthony Smith

Absent: Cindy Green

Welcome and Introductions.

Review and Approval of Minutes from September 2017 – Katie Sevon asked the Board to review the minutes from the September 2017 Board meeting. Catherine Poe motioned that the minutes be approved. Holly Ireland seconded the motion. The minutes were approved as submitted.

Resource Fair – Catherine Poe announced that Talbot County will be holding a Resource Day Fair in the Spring. There is space for 30 non-profit vendors to offer services on site. People can contact Catherine if they have suggestions or referrals.

Support and Connect – Curtis Murray introduced himself to the Board as the new lead for the Support and Connect program funded by TFN that was awarded to For All Seasons. They will be providing support groups for caregivers and will assist in systems navigation and service linking. Curtis is looking to establish connections in the community that will help as he serves families impacted by incarceration.

Board Business-

Board members completed Conflict of Interest and Board demographics forms.

Committees and Workgroups – Katie Sevon reviewed the updated TFN Board Committees and Workgroups and provided Board members with a copy of the group listings. Discussed whether or not the ByLaws Committee needed to be activated and after some discussion, the Board members stated that ByLaws do not need to be reviewed this year since they were just updated in FY17 following some GOC changes.

FY 18 Timeline – Katie Sevon reviewed the timeline. No questions.

Local Care Team (LCT) – Katie Sevon informed the Board that the Governor's Office for Children will be providing LMBs with the funds to hire a part time LCT Coordinator in order to strengthen and organize the team more effectively. This decision is a result of an increase in out-of-state placements and the desire to reduce that trend. In response to the

position requiring a Master's degree, Board members suggested the possibility of a regional position and the ability to subcontract from within another agency. Additional information to come.

Coordinator's Report – Katie Sevon provided the report electronically prior to the meeting and reviewed a couple of items. No questions.

Financial Report – Angela Lane provided the FY 17 financial report and reviewed the revenues and expenditures for TFN. Angela shared that of \$337,457.13 received, only \$8,525.89 was not spent as a result of programming delays and staffing issues. The Resource Directory grant was also extended to FY 18.

Earned Reinvestment Dollars (ERD) – Fredia Wadley and Katie Sevon informed the Board that the ERD funds have been released to TFN by GOC and no longer need GOC approval to be spent. Angela Lane stated that the County would require an RFP process to spend the funds. Discussion was held around whether to spend the funds immediately or to wait. The Board also discussed looking at previous program applications as well as creating a fundraising entity that would work to create programs that address gaps in services to families. Discussion was also held around the mental health indicator and the lack of available measures. Many Board members agreed to wait to spend the funds until there is a clear evaluation of the data as well as the gaps so a plan can be developed that is in line with the TFN mission. The Non-Strategic Areas Workgroup will focus on the gaps as they relate to the needs assessment. Katie Sevon provided Board members with the updated Needs Assessment Data as well as RBA charts for the strategic areas where TFN is working.

Workgroups – Board members divided into their workgroups and began reviewing the data as well as how TFN is currently impacting the community.

Next meeting – November 21, 2017 at 2:30 pm at the Talbot County Board of Education, 12 Magnolia St., Easton, MD 21601