

**Talbot Family Network
Board of Directors Meeting
January 17, 2017
2:30 PM**

Talbot County Board of Education
12 Magnolia St., Easton, MD

Agenda

Welcome and Introduction	Sherry Sutton
Review and Approval of Minutes from November 2016	Sherry Sutton
Follow Up to Coordinator's Report and Program Report	Jan Willis
TFN Consultant Transition Plan	Sherry Sutton
Community Partnership Update Race Component	Jan Willis
FY 18 Planning	
CPA NOFA	Jan Willis/Katie Sevon
Earned Reinvestment Dollars	Sherry Sutton
Strategic Goals	Sherry Sutton
Workgroups and Final Reports	

**Next meeting - February 21, 2017 at 2:30pm
Talbot County Board of Education, 12 Magnolia St., Easton, MD**

Talbot Family Network
Board of Directors Meeting Minutes
January 17, 2017 - 2:30 pm
Talbot County Education Center, 12 Magnolia St., Easton, MD

In Attendance: Angela Lane, Preston Peper, Dale Skinner, Denise Whiteley, Thomas Hutson, Fredia Wadley, Sherry Sutton, Kelly Griffith, Jessica Morris, Anthony Smith, Holly Ireland

Absent/Excused with Proxy given to attending member: Catherine Poe proxy to Sherry Sutton, Carol Masden proxy to Holly Ireland, Linda Webb proxy to Kelly Griffith, Kelly Reynolds proxy to Doug Devenyns

Absent: Doug Devenyns, Milton Orellana

Welcome - Sherry Sutton began the meeting.

Review and Approval of Minutes from November 2016 - Sherry Sutton asked the board to review the minutes from the November 2016 board meeting. Thomas Hutson motioned that the minutes be approved. Denise Whiteley seconded the motion. The minutes were approved with one minor correction.

Board Business Process –

The Coordinator's Report was presented electronically prior to the meeting. No questions. The 2nd Quarter Program Report was provided and presented by Katie Sevon. Discussed that overall programs are all in good standing. Discussed potential budget modifications to be submitted for programs that are under spent in some areas. Provided clarification on some numbers presented in the report.

The Executive Committee met in December regarding the Getting Ahead programming and upon the recommendation of the Service Review Committee, they voted to fund the proposal submitted by Talbot County Social Services. They were the only Agency to submit a proposal, however, it was outstanding and they will receive \$13,200 for the Getting Ahead programming. The contracting process has begun with TCDSS.

Race Component – Jan Willis informed the Board that the contract with TACL was terminated. TACL was feeling as though they would not be ready by the deadline to complete the activities and stated that they were relieved to give up this obligation at this time. They stated that they would be interested in partnering in the future around the issue of Race in Talbot County.

The Beyond Diversity community training led by Talbot County Public Schools was a huge success and there is a waiting list for the next training. Participants stated that they would like to see TFN provide more opportunities around the issue of Race and would like to continue the conversation. A second Beyond Diversity Training will take place on May 16th and 17th and discussion about an event similar to how the Hunger Coalition began might work for continuing the conversation around Race.

TFN Consultant Transition Plan –

Jan Willis has resigned from her position as TFN Coordinator, and her contract will end on June 30, 2017. Discussed that the County will advertise for the position Mid-March 2017 and it will remain as a Consultant, and the hours may increase. The Board discussed the previous hiring process and developed a Search Committee to aid in hiring a new Coordinator. Holly Ireland to Chair the Committee and Jessica Morris, Denise Whiteley, Thomas Hutson to participate. Jan Willis will also be available to assist. Sherry Sutton informed the Board that Jan Willis has been training Katie Sevon on aspects of the position and Katie has been assisting with the responsibilities of the Coordinator.

Community Partnership Update –

Jan Willis distributed a handout showing the current programs that TFN is funding and how they address the Governor's four Strategic Goals. Discussed that all programs are currently in good standing and whether or not to continue funding these programs. Angela Lane made a motion to continue to keep safe the currently funded programs and to not require them to resubmit a proposal. Holly Ireland seconded the motion and all were in favor. Fredia Wadley, Kelly Griffith and Thomas Hutson abstained.

FY 18 Planning

CPA NOFA –

The FY18 NOFA was released. Jan Willis reviewed the highlights with the Board and informed the Board that Talbot County is eligible to receive the base funding of \$333,643. There is also \$2,000,000 in competitive funds available and after some discussion the Board agreed that it would be beneficial to pursue those funds. The Board decided that an RFP should be released geared towards the findings of the Strategic Goal workgroups and be clear that there is no guarantee of funds.

Earned Reinvestment Dollars –

Jan Willis presented the history of the ERD funds and informed the Board that Talbot County has about \$97,332 left. She discussed that the GOC has the ability to acquire those funds to cover other budget needs at the State level if they have not been designated or spent. Jan also informed the Board of the guidelines set by GOC for spending ERD funds. The Board discussed some programs and opportunities that could benefit from some of the ERD funds. The Board decided that an RFP will need to be released for these dollars to be spent.

Strategic Goals

Workgroups – Board members divided into their workgroups and discussed possible programs or other ways to fill the gaps and positively affect the target populations in Talbot County. Group members took notes and will submit to Jan Willis.

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