

**Talbot Family Network
Board of Directors Meeting
February 21, 2017
2:30 PM**

Talbot County Board of Education
12 Magnolia St., Easton, MD

Agenda

Welcome and Introduction	Sherry Sutton
Review and Approval of Minutes from January 2017	Sherry Sutton
Opportunity Youth Results-Based Leadership Program	Katie Sevon
Talbot County FY 18 Financial Support Request	Sherry Sutton
Earned Reinvestment Dollars Update	Sherry Sutton
RFP Timeline	Sherry Sutton
Scorecard and Data Discussion	Katie Sevon

**Next meeting - March 21, 2017 at 2:30pm
Talbot County Board of Education, 12 Magnolia St., Easton, MD**

Talbot Family Network
Board of Directors Meeting Minutes
February 21, 2017 - 2:30 pm
Talbot County Education Center, 12 Magnolia St., Easton, MD

In Attendance: Angela Lane, Preston Peper, Dale Skinner, Denise Whiteley, Thomas Hutson, Fredia Wadley, Sherry Sutton, Kelly Griffith, Jessica Morris, Anthony Smith, Catherine Poe, Linda Webb, Doug Devenyns

Absent/Excused with Proxy given to attending member: Holly Ireland proxy to Sherry Sutton, Kelly Reynolds proxy to Doug Devenyns

Absent: Milton Orellana, Michelle Moaney, Carol Masden

Welcome - Sherry Sutton began the meeting.

Review and Approval of Minutes from January 2017 - Sherry Sutton asked the board to review the minutes from the January 2017 board meeting. Angela Lane motioned that the minutes be approved. Thomas Hutson seconded the motion. The minutes were approved as submitted.

Hunger Awareness Week – Catherine Poe announced February 27 – March 5, 2017 is Hunger Awareness week in Talbot County and will also be the week of the Food Stamp Challenged, hosted by the Talbot County Hunger Coalition. The kickoff event will be the Empty Bowls dinner, the Talbot County Council will announce a Resolution for Hunger Awareness Week at their meeting on February 28, 17, and a Brown Bag Lunch will be held on March 1st at 1pm.

Opportunity Youth Results Based Leadership Program (RBL) – Sponsored by the Annie E. Casey Foundation and the Governor’s Office for Children, Katie Sevon along with other community partners from Talbot County Public Schools, Social Services, Healthy Families and Talbot Mentors participated in the first session of the RBL program. The first of five sessions focused on defining the problem, reviewing the data and an introduction to the RBL approach. Talbot Family Network applied to participate in this program during the NOFA application process and was one of eight counties chosen to participate.

Earned Reinvestment Dollars (ERD) Update – The Governor’s Office for Children announced that the Children's Cabinet voted to relinquish GOC's oversight of ERD giving counties complete authority to expend funds without oversight by GOC. This process at the state level should be complete by the end of FY 17, and counties were encouraged by GOC to wait until then to use the money rather than submit proposals now. The Board agreed that this made the most sense rather than go through the application process for expending the funds. Once the process at the State level has been completed, the Board will be able to discuss the best use of the funds in accordance with the needs of Talbot County and following the County procurement policies.

Talbot County Council FY 18 Support Request – Discussed that the Board received \$2,500 in FY 17 for the Healthy Talbot. The Governor’s Office for Children likes to see County support and investment in their Local Management Boards. Discussion ensued regarding asking for continued support in FY 18, and Board members agreed to request the same amount in writing. Denise Whiteley made a motion to request that the Talbot County Council provide \$2,500 in support of Healthy Talbot, Catherine Poe seconded the motion and all were in favor.

RFP Timeline – Sherry Sutton reviewed that at the last meeting the board agreed to continue currently funded programs into FY 18 and that it was agreed that additional programs, suggested by the Board Workgroups, would be included in the proposal under Competitive funds. Sherry stated that given the NOFA timeline it would be very difficult to release a RFP for these Competitive programs AND have a well crafted proposal likely to receive Competitive funds. Rather, she suggested that we write the proposal following the same process as FY 16, and if Competitive funds are received then RFP out these new program. Kelly Griffith made the motion to follow the same process as in FY 16 where the NOFA proposal is written first, then RFP’s are written and released based on the funds received by GOC. Doug Devenyns seconded the motion and all were in favor.

Scorecard and Data Discussion - Katie Sevon explained that the Clear Impact Scorecard is the system that all LMB’s are using to track local Indicators, Programs and Performance Measures. It is an online database and the Governor’s Office for Children assists with training and with data entry for the Indicators. Each county’s Scorecard is posted publicly on the GOC website.

In order to show actual numbers for Talbot County, the Board reviewed a PowerPoint presentation containing charts and graphs of Talbot Indicators. Discussion took place to gather information related to the story behind the data, which will be added to the Scorecard. The Board focused on the updated data and the areas of concern from FY 16 and determined whether or not they should continue to be a concern in FY 17. The FY 17 chosen Indicators showing concern are Childhood Hunger, Substance Use, Mental Health, Homelessness, Disconnected Youth and the High School Dropout Rate. (See PowerPoint)

Talbot Family Network Staff Transition – Jan Willis and Katie Sevon were dismissed and the Board discussed that for personal reasons, Jan would like to step back as Director immediately and would like Katie Sevon to become Acting Director. Sherry Sutton reports that the board was in agreement on this course of action. Katie's contract will be updated and Jan Willis has been authorized to continue providing assistance as needed. The position will be advertised and interviews will be held in the Spring.

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